



M. M. M. ZAKIREEN

☎ +974 6652 8467

✉ zakreen786@yahoo.com

📍 Doha, Qatar

To whom it may concern:

Dear Sir/ Madam,

I am eager to explore sales opportunities in construction, building materials, or IT, where I can leverage my extensive experience in both indoor and outdoor retail and project sales. **Currently based in Qatar with valid residency and driving credentials, I am ready to start immediately.**

My background spans key account management, team leadership, and business planning across multiple sectors. I am adept at nurturing strong working relationships with clients and staff to drive collective success. My strategic mindset allows me to identify market gaps and growth areas.

With strong communication skills and a solutions-focused approach, I am prepared to make immediate contributions to support your organizational objectives. I would welcome the chance to showcase my abilities further in an interview. Please contact me at +974 5540 3546 or email at zakreen786@yahoo.com to schedule a meeting at your earliest convenience.

Sincerely,

Mohamed Zakireen



M. M. M. ZAKIREEN

My Contact

✉ zakreen786@yahoo.com

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📍 Doha, Qatar

Hard Skill

- Contract Procedure & Management
- Budgeting & Financial management
- BOQs & Project Estimation
- Sales & Business Development
- Computer Hardware Engineering

Soft Skill

- Business Communication
- Decision making
- Adaptability
- Multi-tasking
- Problem Solving

Education Background

- St. Mary's College, Sri Lanka
GCE Advanced Level
Completed in 2014
- St. Mary's College, Sri Lanka
GCE Ordinary Level
Completed in 2000

Extra Curricular Activities

Senior Prefect @St. Mary's College
Traffic Control @St. Mary's College
Represented Sport Meets & Athletic
Events @St. Mary's College

About Me

Results-driven sales professional with over 15 years of experience spanning the construction, building materials, and IT sectors in Showroom and Projects Sales in Qatar and Sri Lanka.

Possess valid Qatar ID, work visa, driving license, and vehicle. Prepared to commence work immediately

Professional Experience

Minimum Trading Contracting | Project Coordinator
Sept 2022 – Present (Doha, Qatar)

Key responsibilities:

- Managed construction projects end-to-end, from planning to execution.

Salco Trading Contacting | Out-door & Showroom Manager
Jan 2014 – May 2017 (Doha, Qatar)

Key responsibilities:

- Oversaw daily operations and achieved sales targets for building materials showroom & Visit Project & B2B Clients

The Computer Base | Sales Manager
Feb 2011 – Dec 2013 (Colombo, Sri Lanka)

Key responsibilities:

- Led the sales team and generated growth in computer hardware sales.

Trance System Pvt Ltd | Business Development Manager
June 2009 – January 2011 (Colombo, Sri Lanka)

Key responsibilities:

- Drove business growth through strategic sales planning and key account management.

The Computer Center Pvt Ltd | Business Development Executive
July 2006 – May 2009 (Colombo, Sri Lanka)

Key responsibilities:

- Generated leads and closed computer hardware sales by building client relationships.

Professional Qualifications

Computer Hardware Engineering Course

RaytronicsComputer Systems Pvt Ltd – Colombo, Sri Lanka

Diploma in Computer Studies Course

IDM Institute - Negombo, Sri Lanka

Diploma in English

Aquinas higher Studies College, in Colombo-08