



# Adriano Bardaje JR.

Department in charge

## CONTACT ME

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📅 March 22, 1993

📍 Al Sadd, Doha

## EDUCATION

### Computer Technology System

Gateways Institute of Science  
and Technology

2015 - 2017

## SKILLS

- Inventory Management
- Attention to Detail
- Organization
- Customer Service
- Communication Skills
- Time Management
- Computer Literacy

## WORK EXPERIENCE

### Sales Associate

Mar 2022 - Present

#### Landmark Group | Al Asmakh Mall

- Supervise sales associates and staff in the department.
- Ensure excellent customer service by addressing inquiries and complaints.
- Manage stock levels to maintain product availability and prevent overstocking.
- Monitor daily sales and KPIs, taking corrective actions as needed.
- Implement visual merchandising strategies for better product visibility.
- Train new employees and support ongoing team development.
- Establish pricing for each product, implement promotional items, and categorize them accordingly.

### Merchandiser

Aug. 2018 - Sept. 2021

#### Ace Hardware | Philippines

- Create eye-catching product displays and seasonal promotions to attract customers and increase sales.
- Manage stock rotation using the FIFO (First In, First Out) method.
- Gain in-depth knowledge of Ace Hardware's products, including tools and home improvement supplies, to assist customers effectively.
- Provide excellent customer service by answering questions about products, availability, and pricing.

### Wholesale Clerk

Jun. 2016 - Jun. 2017

#### Isetann Department Store, Inc. | Philippines

- Monitor inventory levels for wholesale items to meet client needs.
- Process large orders for businesses, ensuring accurate picking and packing.
- Collaborate with suppliers to replenish stock and manage receipt and storage.
- Conduct regular stock counts to verify inventory records and resolve discrepancies.