



# AHMED MOHAMED AHMED

Magomeni, Dar es salaam  
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Experienced In Logistics (Transport & Warehousing) for more than 2 years of experience where I am able to work in a team environment and have a great work ethic. A fast-learner with skills to coordinate, organize and plan. Being dependable with excellent time management and documentation skills is a huge part of my working environment.

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## WORK EXPERIENCE

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### Fleet Workshop assistant

1/2022 to Present

Lake Trans Limited

Tazara, Dar es salaam, Tanzania.

- Ensuring that all of the driver's are properly scheduled.
- responsible for ensuring driver's are following their routes properly and making all of their deliveries and pickups.
- Scheduling maintenance on vehicles, complying with driving regulations, supervising training of new drivers, and issue of LPO for needed fleet spares.
- Prepare reports detailing the effectiveness of the fleet.
- Knowledge of methods, techniques, and procedures involved in mechanical maintenance repairs and replacement.

### Warehouse Officer

3/2021 to 11/2021

Al Bidda Warehousing

Al Shahaniya, Doha, Qatar

- Supervising all the Warehouse tasks, reporting to the Warehouse Manager.
- Delegating work to 6 warehouse Employees and 3 drivers.
- Planning Warehouse movements i.e Stock reports, Stacking, Employee rosters etc.
- Responsible for varies daily tasks such as restocking shelves, accepting incoming orders, processing and packing orders, counting inventory and ensuring orders are shipped in a timely manner.

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## SKILLS

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Microsoft Excel

Microsoft Word

Inventory Control

Logistics oversight

Vendor Coordination

Performance Improvements

Proactive and resourceful

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## EDUCATION

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### **Ahmed Mohamed Al thani Independent Secondary school for Boys**

None

Middle and Secondary school

Ain Khalid, Doha, Qatar

2013 to Present

### **Bright Future International School**

None

Primary School

Abu Hamour, Doha, Qatar

2007 to 2013

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## ADDITIONAL INFORMATION

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### **Language**

- Arabic - Fluently Spoken and written
- Kiswahili - Fluently Spoken and written
- English - Fluently Spoken and written

