**BUS CAPTAIN CV TEMPLATE**

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| **Personal Information/Personal profile** |
| **Name as per passport** | **Chege Samuel Gitonga** |
| **Personal email address** | **Gitongachege18@gmail.com** |
| **Phone contact** | **0700 393091**  |
| **Marital status** | **Married** |
| **Religion** | **Christian** |
| **Date of birth** | **24 09 1986** |
| **Passport number** | **Ak0831228** |
| **Passport expiry date & year** | **02/ 12/ 2030** |
| **ID number** | **26446971** |
| **Driver’s License Number** | **SPE103** |
| **PSV Number and expiry date** | **PSV-BPC9EYD** |
| **Current Residential area** | **Kiambu Gachie** |
| **Languages**(Indicate level of proficiency)English. AdvancedArabic. Elementary | **Arabic-Spoken****None:****Elementary:****Intermediate:****Advanced:** | **English: Written and spoken****None:****Elementary:****Intermediate:****Advanced:** |

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| **Career Objective**  |  |  |
| Graphics designer with specialist knowledge of digital content planning and production and high-level proficiency across the Adobe Creative Suite. Seeking to develop and contribute advanced design skills in your company. |  |  |
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|  **Main personal attributes:** |  |  |
| Personally I’m a team players and i work under very minimal supervision therefor me joining your institution is not only as an employee but also a benefit so as to enable the company achieve it goals and objectives. |  |  |
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| **Key Skills (Not just driving):****Graphic designer** **Computer expert( computer packages)****Contents creator.** |  |  |

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| **Driver’s experience and skills** |
| **Which date did you get your Driving Licence?** | 04 March 2010 |
| **What class(es) of vehicles do you drive?**(As stated on the DL) | A B B3 C C1 D1 D2 D3 |
| **Any bus driving experience?**(Tick where appropriate) | Yes | No |
| **If YES state how many years of bus driving experience do you have?** | I have 7years of bus driving in Kenya and 2 years of bus driving in Qatar. |
| **Do you hold a GCC Licence?****(Tick where appropriate)** | Yes | No |
| **If YES, give the license number and specify what class of vehicles you operated in GCC** | License number:28640403863 | Class of vehicles:Heavy  | License expiry date10 /11/ 2026 |

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| **Education****(Start with the highest level attained)** |
| **Name of School/college** |  **Start Year**  | **Year of completion** | **Grade at the end of course** |
| Pettanns computer collage | 2013 | 2013 | Computer packages certificate  |
| Kenya institute os highway and construction(KIHBT) | 2014 | 2014 | Defensive course and refresher course certificate. |
| Watuka high school | 2003 | 2007 | High school education certificate  |
| Ikumari primary school  | 1995 | 2002 | Primary education certificate  |
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| **Professional Experience (Start from present)** |  |
| **Name of company/Sacco/Employer** | **Job Position** | **Date of Start**  | **Date of leaving (Indicate if ongoing)** | **Indicate main Roles and Responsibilities****Of the job**  |
| Mowasalat campany(qatar) | Bus captain  | 21 08 2021 | 03 /11 /2023 | My main role at mowasalat was to transport psv bus and sometimes offer transport fifa world cup official and military personnel. |
| Jimcab limited  | Bus driver  | 2017 | 2018 | This was a tour service company my duty was to transport UN staff from the UN offices in Nairobi to various locations and also tourist  |
| Impress express limited  | 2018  | 2018 |  | Bus driver my role was to give transportation to safaricom staff which is the biggest networking campany in kenya. |
| Maycorn mayfeeds limited | Bus driver | 2013 |  | Staff bus driver . My role was to transport company stuff  |
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**Hobbies: swimming. Football.and watching movies.**

**Once you update this CV template, save it in your name in MICROSOFT WORD FORMAT and attach on the same email the following documents. Numbers 1-5 MUST come with the CV template**

1. ID (Both sides)\*
2. Valid Travelling Passport (the page with Photo and bio data)\*
3. Valid Heavy Commercial driving license (both sides)\*
4. School certificate of the HIGHER level of education achieved KCSE OR KCPE \*
5. Letter of reference/recommendation from employer to prove heavy commercial driving for AT LEAST 3 years.(Can be more) \*
6. Police clearance (or receipt)
7. Medical fitness certificate. (A standard one but also check Hepatitis B and chest X-ray)
8. Covid Vaccination Certificate
9. Yellow Fever certificate

***Note that when attaching the above documents keep them each as separate well labelled but in the same email. Do not attach any documents inside the CV. Do not send many different emails for the same applicant .Consolidate into one email***

***Monisa .Legacy &Transport links***