MAYURAN SIVAYOGARAJAH

Doha Qatar, ♦ +97430859295♦ mayuran611990@gmail.com

PROFESSIONAL SUMMARY

Dynamic and results-driven professional with 15 years of experience in logistics and transportation. Excelled in route management and GPS navigation, ensuring timely and safe deliveries. Demonstrated exceptional time management and positive attitude, significantly enhancing customer satisfaction and operational efficiency. Proven track record in maintaining a clean driving record and conducting thorough vehicle inspections.

SKILLS

- Positive attitude
- Time management
- GPS Navigation Expertise
- · Safe driving record
- · Punctual and reliable
- Safe driving
- Time management skills

- Route management
- Delivery scheduling
- · Pre-trip and Post-trip inspections
- · Valid Driver's license
- Clean driving record
- · Vehicle inspection
- Safe driver training

WORK EXPERIENCE -

Delivery Driver, 01/2023 - 03/2024

PK BAG PRIVATE LTD - Wattala, Sri Lanka

- Operated a delivery truck in a safe and responsible manner, adhering to all traffic laws and regulations.
- Delivered products to customers within a designated area, ensuring timely and accurate delivery.
- Providing excellent customer service, responding to customer inquiries and resolving issues promptly.
- Managing delivery routes to ensure efficient and timely delivery.
- Maintaining accurate records of deliveries, including signatures, delivery times, and any issues encountered.
- Conducting pre-trip and post-trip inspections of the vehicle to ensure it is in good working condition.
- Maintained a clean and organized vehicle, adhering to company standards.
- Complying with company policies and procedures, including those related to safety, customer service, and vehicle maintenance.
- By maintaining accurate and detailed records, contributing to the smooth operation of the store and support informed decision-making.

UNITED EQUIPMENT GROUP 27 – DOHA, Qatar

- Ensuring the safe transportation of company staff and supplies to various destinations.
- Planning and optimizing routes to minimize travel time and reduce costs.
- Performing routine vehicle inspections and maintenance tasks to ensure the vehicle is in good working condition.
- Being adaptable and flexible to changing transportation needs, traffic conditions, and other unexpected events.
- Transported passengers safely to the construction site along prescribed routes according to tight schedules.
- Ensured timely arrivals and departures by strictly adhering to schedules and effectively managing unforeseen circumstances.
- Completed pre- and post-trip bus inspections for safe passenger transportation.
- Maintained a clean and sanitary interior by regularly inspecting for cleanliness, removing trash, and reporting necessary repairs to management.

General Bus Driver, 01/2010 - 11/2014

Almarai Diary Companies - DOHA, Qatar

- Driving defensively and safely, following all traffic laws and regulations.
- Ensuring the safety and comfort of staff and salesmen during transport, providing assistance as needed.
- Managed time effectively to ensure timely arrival at destinations and adherence to the planned itinerary.
- communicating with staff and salesmen during transport, providing updates on traffic, road conditions, and estimated arrival times.
- Performed routine vehicle maintenance tasks, such as checking oil, tire pressure, and brakes, to ensure the vehicle remains in good working condition.
- Being prepared to respond to emergencies, such as accidents or medical emergencies, and provide assistance as needed.

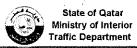
Store Keeper, 09/2008 - 12/2009

Crown Trading Company - Doha, Qatar

- responsible for accurately recording and maintaining detailed records of goods received, stored, and issued.
- Received product shipments and organized in stockroom storage area.
- Enhanced store organization by implementing effective storage solutions and space utilization techniques.
- Ordered goods from various vendors to maintain store merchandise levels.
- Maintained a safe working environment with strict adherence to safety protocols and guidelines.
- Minimized losses due to spoilage or damage by implementing proper handling techniques and storage conditions for goods.

LANGUAGES	
Tamil Native or Bilingual	Hindi Professional Working
English Professional Working	Sinhala Professional Working
Arabic Elementary	
LIC	ENSE ——————

Heavy Vehicle License in Sri Lanka Light Vehicle License in Qatar





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المايورن سوايو هاراجا



NAME MAYURAN SIVAYOGARAJAH NAT. SRILANKA

1990-01-06 DATE OF BIRTH BLOOD GR. AB-

FIRST ISSUE 2009-06-24 2024-07-02 VARIDITY

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Authorized Vehicles المركبات المصرح بقيادتها Notes
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CRANE CAR LENSES LENSES
LOADER BUS Zills FIELD of Automatic
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