
MAYURAN SIVAYOGARAJAH

Doha Qatar, ♦ +97430859295 ♦ mayuran611990@gmail.com

PROFESSIONAL SUMMARY

Dynamic and results-driven professional with 15 years of experience in logistics and transportation. Excelled in route management and GPS navigation, ensuring timely and safe deliveries. Demonstrated exceptional time management and positive attitude, significantly enhancing customer satisfaction and operational efficiency. Proven track record in maintaining a clean driving record and conducting thorough vehicle inspections.

SKILLS

- Positive attitude
- Time management
- GPS Navigation Expertise
- Safe driving record
- Punctual and reliable
- Safe driving
- Time management skills
- Route management
- Delivery scheduling
- Pre-trip and Post-trip inspections
- Valid Driver's license
- Clean driving record
- Vehicle inspection
- Safe driver training

WORK EXPERIENCE

Delivery Driver, 01/2023 - 03/2024

PK BAG PRIVATE LTD – Wattala, Sri Lanka

- Operated a delivery truck in a safe and responsible manner, adhering to all traffic laws and regulations.
- Delivered products to customers within a designated area, ensuring timely and accurate delivery.
- Providing excellent customer service, responding to customer inquiries and resolving issues promptly.
- Managing delivery routes to ensure efficient and timely delivery.
- Maintaining accurate records of deliveries, including signatures, delivery times, and any issues encountered.
- Conducting pre-trip and post-trip inspections of the vehicle to ensure it is in good working condition.
- Maintained a clean and organized vehicle, adhering to company standards.
- Complying with company policies and procedures, including those related to safety, customer service, and vehicle maintenance.
- By maintaining accurate and detailed records, contributing to the smooth operation of the store and support informed decision-making.

Driver, 01/2017 - 07/2021

UNITED EQUIPMENT GROUP 27 – DOHA, Qatar

- Ensuring the safe transportation of company staff and supplies to various destinations.
- Planning and optimizing routes to minimize travel time and reduce costs.
- Performing routine vehicle inspections and maintenance tasks to ensure the vehicle is in good working condition.
- Being adaptable and flexible to changing transportation needs, traffic conditions, and other unexpected events.
- Transported passengers safely to the construction site along prescribed routes according to tight schedules.
- Ensured timely arrivals and departures by strictly adhering to schedules and effectively managing unforeseen circumstances.
- Completed pre- and post-trip bus inspections for safe passenger transportation.
- Maintained a clean and sanitary interior by regularly inspecting for cleanliness, removing trash, and reporting necessary repairs to management.

General Bus Driver , 01/2010 - 11/2014

Almarai Dairy Companies – DOHA, Qatar

- Driving defensively and safely, following all traffic laws and regulations.
- Ensuring the safety and comfort of staff and salesmen during transport, providing assistance as needed.
- Managed time effectively to ensure timely arrival at destinations and adherence to the planned itinerary.
- communicating with staff and salesmen during transport, providing updates on traffic, road conditions, and estimated arrival times.
- Performed routine vehicle maintenance tasks, such as checking oil, tire pressure, and brakes, to ensure the vehicle remains in good working condition.
- Being prepared to respond to emergencies, such as accidents or medical emergencies, and provide assistance as needed.

Store Keeper , 09/2008 - 12/2009

Crown Trading Company – Doha, Qatar

- responsible for accurately recording and maintaining detailed records of goods received, stored, and issued.
- Received product shipments and organized in stockroom storage area.
- Enhanced store organization by implementing effective storage solutions and space utilization techniques.
- Ordered goods from various vendors to maintain store merchandise levels.
- Maintained a safe working environment with strict adherence to safety protocols and guidelines.
- Minimized losses due to spoilage or damage by implementing proper handling techniques and storage conditions for goods.

LANGUAGES

Tamil

Native or Bilingual

English

Professional Working

Arabic

Elementary

Hindi

Professional Working

Sinhala

Professional Working

LICENSE

Heavy Vehicle License in Sri Lanka

Light Vehicle License in Qatar



State of Qatar
Ministry of Interior
Traffic Department

دولة قطر
وزارة الداخلية
إدارة المرور



DRIVING LICENSE

29014400279

الرقم الشخصي

الاسم مايورن سوايوهاراجا



NAME MAYURAN SIVAYOGARAJAH

NAT. SRILANKA

الجنسية سريلانكا

DATE OF BIRTH 1990-01-06

تاريخ الميلاد

BLOOD GR. AB-

فئة الدم

FIRST ISSUE 2009-06-24

تاريخ إصدار

VALIDITY 2024-07-02

تاريخ الانتهاء

This license must be produced on demand to any police officer in uniform or on production of warrant card by police officer not in uniform. يجب إبراز هذه الرخصة لمن يطلبها من رجال الشرطة سواء كان بالزي الرسمي أو عند إبراز هويته في حالة كونه بالملايس المدنية.

Authorized Vehicles	المركبات المصرح بقيادتها	Notes	ملاحظات
EXCAVATOR حفار	<input type="checkbox"/>	MOTOR CYCLE دراجة نارية	<input checked="" type="checkbox"/>
CRANE كرين	<input type="checkbox"/>	CAR سيارة خفيفة	<input checked="" type="checkbox"/>
LOADER شوبل	<input type="checkbox"/>	BUS حافلة	<input type="checkbox"/>
FORKLIFT رافعة شوكية	<input type="checkbox"/>	MED. TRUCK شاحنة متوسطة	<input type="checkbox"/>
OTHER أخرى	<input type="checkbox"/>	TRAILER قاطرة ومقطورة	<input type="checkbox"/>
		Glasses نظارة طبية	<input type="checkbox"/>
		Lenses عدسات	<input type="checkbox"/>
		Automatic أوتوماتيك	<input type="checkbox"/>
		Handicap إحتياجات خاصة	<input type="checkbox"/>
		Hearing Disability إعاقة سمعية	<input type="checkbox"/>
		Organ Donation التبرع بالأعضاء	<input type="checkbox"/>

Licensing Authority سلطة الترخيص



29014400279