



Sabir Rehman

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📅 07 05 2002

🇵🇰 Pakistani

🚗 Qatar Valid Light Vehicle Lisense 2023-04-04

QID

• 30258604518

Professional Summary

- Friendly and organised team player with keen eye for new PR trends. Experienced at supervising marketing content production to consistently met campaign targets. Uses strong written communication to produce successful in-house articles, case studies and annual reports.
- Proactive and ambitious communicator eager to learn new skills and assist PR team. Offers personable communication skills and developed organisational abilities. Degreed in Asian International School and eager to expand upon classroom experience.
- Skilled and dedicated Agent with proven success maximising campaign results to exceed targets. Communicative team player, committed to developing innovative campaign strategies by collaborating with marketing team.

Skills

- Defensive driving
- GPS navigation use
- Load handling
- Corporate communications
- Social media strategy

Work History

03.2024 - 07.2024

Driver

Al Aaraf Limousine - Doha, Qatar

- Delivered goods safely by adhering to strict road safety rules.
- Enhanced customer satisfaction with prompt and courteous delivery service.
- Maintained vehicle cleanliness for a professional appearance.
- Performed daily vehicle inspections to ensure safety.
- Followed route schedules, improved punctuality.
- Managed time efficiently to meet all delivery deadlines.
- Assisted in loading and unloading of goods, ensured safe transportation.

04.2023 - 12.2023

Showroom sales manager

Elite Motors - Abbottabad, Pakistan

- Delivered exceptional customer service by assisting clients with product selection and queries.
- Implemented strategies for increased showroom traffic, bolstering sales

potential.

- Trained sales team to enhance communication skills, improving client relationships.

01.2020 - 03.2022

Call centre agent

Abbott Smart Tech - Abbottabad, Pakistan

- Enhanced customer satisfaction by promptly addressing and resolving complaints.
- Utilised multi-line telephone systems for efficient call handling.
- Facilitated positive customer experiences with attentive service.
- + Edit or add your own

Education

01.2010 - 03.2020

Higher Secondary Education , Computer Science, Asian International School & College Abbottabad - Abbottabad

- Completed Intermediate Qualification
- Focus on Asian International School & College

Languages

Pashto Native

Arabic

A2

Elementary

English

C2

Proficient

Urdu

C2

Proficient

Accomplishments

- Upsold additional products, increasing monthly revenue 80%
- Achieved best Employee Award Of the Month