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## DENNIS NJOGU ORINA

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**Cell Phone Number** : +254 708 132 137/ +97477188970  
**E-mail Address** : [dennisorina1986@gmail.com](mailto:dennisorina1986@gmail.com)  
**Date of Birth** : 29<sup>th</sup> September 1986  
**Religion** : Christian  
**Languages** : English, Swahili, Arabic  
**Marital Status** : Married

### **PROFILE**

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A team player with excellent leadership skills, able to deliver within a given timeline. Enjoys facing challenges and keen to learn and adapt to a dynamic working environments.

### **CAREER OBJECTIVE**

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To find a challenging position to meet my competence, capabilities, skills, education and experience

### **PERSONAL ATTRIBUTES**

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- Excellent leadership and communication skills
- Team player and committed to delivering ahead of expectations
- Ability to work under minimum supervision and to meet tight deadlines
- Reliable and of high integrity

### **RELEVANT EXPERIENCE**

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#### ALMANA-PIONEER MOTORS

8th may 2023-21st January 2025

##### Responsibilities

- Daily pre checking the vehicle oil level, coolant, brakes, tire pressure, wiper water, mileage due and engine oil level.
- Safely transporting company staff as well as various products and materials to and from specified locations in a timely manner.
- Assisting with the loading and offloading of staff luggage, products, and materials.
- .Providing accurate time records of the company vehicle's coming and goings.
- .Reporting any accidents, injuries, and vehicle damage to management

#### AL-MANA GROUP HERTZ RENT A CAR AND LIMOUSINE

1<sup>st</sup> Feb 2022- 8<sup>th</sup> May 2023

##### Responsibilities

- Picking up and delivering customers.
- Taking the fastest and safest route.
- Helping to load and unload the vehicle.
- Calculating the right fare and returning the correct change.
- Keeping your vehicle clean and in good working order (no one wants to get into a broken, untidy taxi)

#### VICTORY FARM

May 2021 – July 2021

##### **Van Sales Man**

##### **Responsibilities**

- Selling of fresh yoghurt and collecting cash
- Inspecting any damage and reporting to the supervisor
- Keeping records
- Maintaining cleanliness in the vehicle, loading and offloading of goods

**Sales man**

**Responsibilities**

Delivering goods to the respective customers  
Giving receipts  
Inspecting of damages  
Order taking as per daily sales record  
Maintaining cleanliness to the truck and daily check

**Supervisor**

**Responsibilities**

Confirming outgoing and incoming of crates per every truck  
Inspecting of damaged crates and separating the dirty crates for cleaning  
Keeping weekly records and reporting to the manager

**IESCO COMPANY**

**Industrial Equipment & Services CO.**

**27 January 2018 to August 2018**

**Truck driver**

**Responsibilities**

- Inspect and maintain vehicle supplies and equipment such as gas, oil, water, tires, lights and brakes in order to ensure that vehicles are in proper working conditions.
- drive workers to assigned location of projects.
- Pick materials and deliver to the IESCO stores.
- Collecting receipts, cash and cheques from the clients

**ALJABER ENGINEERING COMPANY**

**23<sup>rd</sup> Oct 2015 – 23<sup>rd</sup> Oct 2017**

(Internal Security Force) ISF Camp:

**Tire pick up service vehicle driver**

**Responsibilities**

- Transport tire men to the break down location
- Inspect and maintain vehicle supplies and equipment such as gas, oil, water, tires, lights and brakes in order to ensure that vehicles are in proper working conditions
- Load and unload tires
- Transport tire men to perform emergency repairs such as changing tires, check pressure level and add to reduce if not normal tire pressure capacity
- Keeping records for vehicle check list

**ALMARAI DAIRY COMPANY (FMCG) - SAUDI ARABIA**

**17<sup>th</sup> Dec 2012 – 31<sup>st</sup> Dec 2013**

**Salesmanship / Driver**

**Responsibilities**

- Selling of perishable and long life products
- Issuing of stock
- Receiving of goods and inspecting
- Performing all duties and as instructed

- Collecting of cash and receipts
- Loading and offloading of goods
- Merchandising of company products

#### **IOM.OIM CONSTRUCTION & ENGINEERING COMPANY**

**19<sup>th</sup> Oct 2012**

- Certificate in International Organization for Migration

#### **AA KENYA DRIVING SCHOOL**

**April 2010 – Oct 2010**

- Under AA driving school (Class B,C and E)

#### **GILGIL TELECOMS INDUSTRIES**

**12<sup>th</sup> Jan 2008 – 23<sup>rd</sup> March 2010**

##### **Group Leader**

##### **Responsibilities**

- Ensure that all set company targets are attained
- Organizing dairy work
- Teamwork in debarking, drilling and sizing of power poles / fencing poles.
- Reporting to the production supervisor for dairy task arrangement

#### **PROFESSIONAL AND ACADEMIC QUALIFICATIONS**

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**December 2011 – 7<sup>th</sup> April 2012**

##### **The Voice of Prophecy**

Certificate in Health Education

##### **Discover/ Bible Speaks**

Diploma in Discover Bible School

**4<sup>th</sup> September 2006**

##### **Arcade Commercial College**

Certificate in Computer Proficiency

**2001 – 2004**

##### **Nyangoge Secondary School**

Kenya Certificate of Secondary Education

**1993 – 2000**

##### **NYS Primary School**

Kenya Certificate of Primary Education

#### **INTERESTS**

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- Reading business magazines
- Playing basketball

#### **REFEREES**

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Al-mana group  
Rami Ibrahim Ahmed  
Hr manager

Pioneer Motors  
Workshop manager  
Issam Alrefaai  
Cell phone : +97466187787

Aljaber Engineering Company  
PMV support Services  
Manager  
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