

# Dorji Norbu

**Address:**

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## Summary

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### OBJECTIVE

To obtain a position that best suits my qualifications and work in a reputable and progressive company where I can apply my knowledge and skills.

### WORK EXPERIENCE

Position : Sales and Stocker for OPSS & BEVERAGE

Company : Ali bin Ali ( Monoprix market hall)

Address : Twin Palm Tower ,West bay ,Doha Qatar.

Date : June 05 , 2019 Up to date

Position: Bar Tender

Company: Yangchen restaurant and bar.

Date: December 12,2017 to march 5,2019.

### Job Description / Duties and Responsibilities:

Responsible for assisting customer to find the product .

Responsible in checking all items stock on hand if require placing order from supplier.

Responsible in displaying all items full of shelf.

Responsible in checking reception when delivery come form supplier.

Checking all items price are correctly effective or not .

Supporting for weekly inventory stock counting ect...

Selling product to customer by any means.

### Yang Chen restaurant and bar

Welcoming customer in a right manner,

Helping them with all support and help.

Responsible to serve them.

At last control the cash and hand over to the rightful owner.

### SKILLS

Multitasking capabilities

Quick learner, keen to learn and improve skills

Willing to try new things and improving efficiency on assigned tasks

Communication

Ability to work under pressure

Self-motivation

Adaptability

Teamwork

Confidently helpful to customers.

## Experience

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July 11,2019 Till date

Sales associate and stoker Ali Bin Ali

## Education

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**Pelkhil Commerce and accounting**

**Languages**

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English,Dzongkha,Hindi and Nepali Excellent

**Reference**

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Supervisor: Prasant shrestha

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