

I am a hard working & self motivated team player that is committed to creating value for the people I work with. I have worked in both operations and client facing roles and would value the opportunity to have a conversation about how I could be an important

addition to your team. I am also able to speak 5 languages fluently (Arabic, English, Urdu, Hindi, and Bengali)

EXPERIENCE

Marketing & Business Development

Khalifa Esmael Trading – Doha, Qatar 01/2019 – Present

- Listened to problems of clients and helped devise solutions to drive sales and retain customers.
- Built relationships with customers to establish longterm business growth.
- Identified prospects to reach out to, and devised strategies for communicating value propositions towards their business.
- Negotiated contracts with customers and legal personnel

Refueling Services

Qatar Jet Fuel Company – Doha, Qatar06/2011 – 05/2018

- Managed the inventory of fuel stocks to ensure they were adequate for our team's and customer's operations
- Conducted Quality Assurance & Quality Control checks on fuel stocks to ensure they were compliant with all internal and external regulatory codes
- Inspection of fueling and aircraft equipment
- Conversant in Fire safety and Airport Safety Regulations
- Assisting, training and mentoring junior members of staff

Business Owner

Bareek Laundry – Doha, Qatar

06/2011 – 12/2018

- Directed and maintained the company in accordance with policies, standards, and guidelines established by the government of Qatar.
- Coordinated with vendors and negotiated pricing agreements for equipment, labor and services to set up the company

 Responsible for the planning, organization, and supervision of all departments of the company.

Events:

- Color Run Doha / Volunteering customer service
- Spring Festival, Souq Wakrah
- Arab Cup / Usher (2021)
- Turkish Cup / Usher (2021)
- Intercontinental cup (2024)

SKILLS

- Fluent in Arabic, English, Urdu, Hindi and Bengali
- Fluent in the use of Microsoft Suite (Word, Excel, Powerpoint etc)
- Full Driving License
- Resident of Qatar for 23 years
- Can take any additional courses upon request

EDUCATION

High School Diploma	2010 - 2011
National Education Centre	
Doha, Qatar	
O laure la	
O-levels	2008 - 2010
O-levels Bright Future Pakistani International School	2008 - 2010
	2008 - 2010

References can be provided upon request