

Mahroof Pullath

Messenger/Driver

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☎ +974 70472982

📍 Doha, Qatar

📅 12/05/1994

🚩 india

💍 Married

🚗 Qatar Driving Liscence



Profile

Hardworking Messenger proficient in documentation, tracking, and problem resolution. Successful at handling items with attention and care. Safety-minded and security-knowledgeable professional with excellent communication and organizational abilities. Accomplished delivery professional with great people and problem-solving abilities. Maintain impeccable appearance and vehicle for fast, professional deliveries. Manages time expertly and goes above and beyond to exceed expectations.

Professional Experience

Messenger

2021 – present | Doha, Qatar

Go Do Delivery

- Perform office duties, such as collection and delivery of official documents of Ministries, Private Offices, Post, Couriers, etc.
- Distribute and collect documents to the appropriate department.
- Perform bank deposit, withdrawal, and other office duties.
- Airport Pickup and drop for the office staff and visitors
- Holding basic mechanic knowledge of light vehicles.
- Holding a Clean driving record.
- Perform daily inspection of the vehicle and ensure that the vehicle is clean and well maintained.
- Excellent Knowledge of Qatar roads and traffic rules.
- Working overtime, Flexible schedule, ethics, and honesty.

Messenger

2018 – 2021 | Doha, Qatar

Swift Delivery

- Securely deliver packages, documents, written and verbal messages, and other items to the intended location or recipient on time.
- Fetching, checking, and signing for parcels at their respective collection points.
- Ensuring that both yourself and the recipient sign all relevant documentation upon delivery.
- Advising your line manager of deliveries that could not be fulfilled.
- Ability to manage multiple tasks within given time frames.
- Cheque and cash deposit to the bank.
- Payment collection promptly.
- Ability to maintain confidentiality and handle sensitive information.
- Ensure the secure and safe transport of sensitive materials.

Education

Higher Secondary

HSE Kerala

SSLC

HSE Kerala

Skills

Strong attention to detail • Good ethics and integrity

Excellent communication skills (written and verbal) • Excellent customer service

Highly organized • Able to multitask efficiently and effectively • Great interpersonal skills

Languages

English, Hindi, Malayalam

Declaration

I certify that the information provided in this resume is true and accurate to the best of my knowledge

Mahroof Pullath
Doha, Qatar, 01.02.2024