



# MOHAMED FAROOK

TECHNICAL OFFICER

## CONTACT

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## EDUCATION

- 2000  
BALAVIHAR MATRICULATION  
SCHOOL
- SSLC

## SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective  
Communication
- Critical Thinking

## LANGUAGES

- English (Fluent)
- Arabic (Fluent)
- Hindi (Fluent)
- Tamil (Fluent)
- Malayalam (Fluent)
- Telugu (Intermediate)

## SUMMARY

Experienced Facility Supervisor with 7 years experience in the industry. Skilled in managing operations, staff, tenants and resources in a safe and efficient manner.

## WORK EXPERIENCE

- AL SEDRA DEVELOPMENT, QATAR.** 2017-2024  
Building Maintenance Supervisor
  - Supervised a team of 30 maintenance multi technicians in the daily operation, maintenance and repair of building equipment.
  - Developed and implemented preventive maintenance and repair procedures to ensure equipment reliability and availability.
  - Established maintenance budgets, procured needed materials and equipment.
  - New AC Installation and maintenance and repairing of Existing AC.
  - All MEP Works and Electrical works .
  - Building Refurbished and all building maintenance works.
  - Enforced safety regulations.
- EVER GREEN FACILITY MANAGEMENT, INDIA.** 2010-2017  
Maintenance Coordinator
  - Performed regular inspections of the facility to identify any potential issues.
  - Assisted with the installation, repair and maintenance of all electrical systems
  - Coordinated with vendors and contractors to ensure timely completion of projects
  - Established clear procedures for handling repairs, planning maintenance and completing building updates.

## REFERENCE

References available upon request.