

Mustak Gafar Shaikh

Driver

To serve and grow in a professional organization . work in a competitive environment and excel in very sphere of life. Apply the power of knowledge and work in the best interest of organization.

Education

S.S.L.C.

P.U.C.(Commerce)

Experience

DRIVER & MESSENGER

JASCON ENGINEERING W.L.L

2015 – Till Date

- Transport of passengers, goods and / or documents
- Collecting the mail from post office as instructed on the transport schedule and delivering mail and invitations.
- Delivers correspondence to Government Authorities / Organizations.
- responsible for operating their vehicles in accordance with the laws, ordinances, and regulations of the jurisdiction in which they are traveling.
- Carrying out vehicle maintenance checks.
- Arranging for vehicle repairs when necessary.
- Safely transporting company staff as well as various products and materials to and from specified locations in a timely manner.

DRIVER

Kuwait

2012–2015

- Carrying out vehicle maintenance checks.
- Picking up office purchases or other administrative needs.
- Arranging for vehicle repairs when necessary.

DRIVER/ DISTRIBUTOR AND MARKETING

Dish Tv– Maharashtra.

2005–2012

- Overseeing the delivery, loading, and unloading products and goods, and ensuring they are safely transported.
- Performing regular inventory checks and maintaining stock levels.
- Manage relationships with sales leads, customers, wholesalers, dealers, and vendors.
- Meet required sales quotas and develop/maintain budgets

Contact



+974 31442587



mustakshaikh291@gmail.com



Doha– Qatar

Personal Details

Date of Birth: 29/01/1986

Gender: Male

Nationality: Indian

Marital Status: Married

Languages: English, Arabic and Urdu

Visa Status: Work Visa (Transferrable)

Computer Skills

MS Office.

MS Word .

MS Excel.

MS PowerPoint.

Internet Explorer

Professional Details

QID: 28635657113

QID Expiry: 19/12/2024

Passport No.: M747706

Passport Expiry: 23/03/2025

License No.: 28635657113

License Expiry: 20/02/2027

Skills

- Record Keeping
- Communication
- Safety & Compliance
- Time Management
- Calm under Pressure