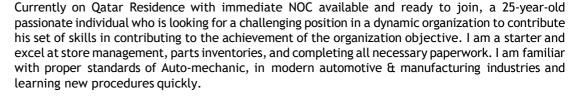


AAMIR NAZIR

Auto Mechanic





Doha, State of Qatar (QID: 29858610924)



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Professional Certifications

Short Professional Diploma - (Computing)

Toyota Pro Technician Diploma Registration No. ARI-COM-271-10 Certificate Title: Customer First Technical Department IMC for Team-21 18-29 July 2023

Toyota Technician Diploma

Certificate Title: Team-21 Training Customer First Department June 2023

Skills

MS Office Package

Automotive Technician

Competency

Excellent Management Skills Talent for Relationship Building Strategic Influencing Creative & Innovative Balanced Optimism Focused & Concentrate Competitive Tendency to Accelerate

Personal Competencies

Self-Awareness
Self-Management
Target Oriented
Professional Behavior
Commitment to Quality
Social Responsibility
Continues Learning

EXPERIENCE

Mowateer Car Assembly

Doha - State of Qatar 23-10-2024 - 25 - 12 - 2024

Auto Mechanic

- Vehicle Diagnostics and Troubleshooting:

- Use advanced diagnostic equipment and tools to identify issues in the engine, transmission, brakes, suspension, exhaust system, electrical, and other vehicle components.
- Conduct comprehensive inspections of vehicles to determine necessary repairs and recommend corrective actions.

- Repair and Maintenance:

- Perform repairs and replacements of worn or damaged vehicle parts, including engine components, transmissions, brakes, electrical systems, steering, suspension, exhaust systems, and more
- Complete scheduled maintenance tasks such as oil changes, tire rotations, brake inspections, and fluid replacements.
- Utilize specialized tools and equipment to carry out repairs in a safe and effective manner.

Customer Interaction:

- Communicate with customers to explain vehicle issues, the recommended repair plan, and the
 expected timeline.
- Provide accurate cost estimates for repairs and maintenance services.
- Ensure high-quality customer service and satisfaction by addressing concerns and providing professional advice.

- Technical Expertise:

- Apply in-depth knowledge of automotive systems, parts, and repair techniques.
- Stay updated on the latest automotive technologies, repair methods, and industry best practices.
- Diagnose and repair complex mechanical and electrical issues with minimal supervision.

Record Keeping and Documentation:

- Maintain accurate and detailed records of services performed, parts used, and labor hours for each vehicle.
- Ensure proper documentation of diagnostic results, repairs, and maintenance activities to support warranty and service history.

Safety and Quality Standards:

- Follow safety protocols and use personal protective equipment (PPE) to ensure a safe working environment.
- Adhere to workshop procedures and industry standards to ensure high-quality repairs and customer satisfaction.
- Perform quality control checks on all work to ensure repairs are done correctly the first time.

Inventory and Parts Management:

- Manage and track parts inventory to ensure timely availability of necessary components for repairs.
- Order parts from suppliers as needed and maintain relationships with vendors for cost-effective sourcing.

Team Collaboration:

- Work as part of a team with fellow mechanics, technicians, and workshop staff to complete jobs in a timely and efficient manner.
- Provide mentorship and training to junior mechanics or apprentices if applicable.

EXPERIENCE

- handling goods, equipment, and the warehouse/store environment.
- Keeping track of items that may have specific storage or handling requirements (e.g., hazardous materials).

Assist in Stocktaking and Order Fulfillment:

- Helping with stocktaking procedures and ensuring accurate order fulfillment.
- Picking, packing, and preparing items for dispatch based on customer or store orders.

Beyond Lighting Factory W. L. L

Doha, State of Qatar 01-03-2024 - 21-10-2024

BEÝOND LIGHTING FACTORY

Machine Preventative Maintenance Supervisor

- Planning, prioritizing, assigning, supervising, reviewing and participating in all tasks related to facility maintenance
- Following methods and schedules for facility maintenance
- Responsibly handling emergency situations or after-hours calls for repair and maintenance
- Taking part in developing maintenance policies and standards for the factory
- Coordinating training sessions in facility maintenance, safety procedures, and QA/QC methods
- Planning daily tasks and delegating them to Maintenance Technicians and other professionals
- Following and contributing to preventive maintenance standards for factory and equipment
- Routinely inspecting various elements of buildings and grounds, like elevators, fire alarms, security cameras and sprinkler systems

Toyota Motors Pakistan

Azad Jammu Kashmir- Pakistan 2020 - 15-01-2024

TOYOTA AZAD MOTORS

Automotive Floor Supervisor:

- Plans, assigns, and supervises a group of technicians in the operation of Toyota electrical workshop
- Pro in installation and service of Toyota Vehicles electronic devices
- Prepares cost and materials estimates
- Returning the daily progress report to QA/QC
- Efficiently and accurately repair a wide range of vehicle systems including engines, brakes, and HVAC.
- Listen actively to the company's concerns and communicate complicated technical information in an understandable way.
- Use a computerized diagnostic system to detect and diagnose mechanical faults with 99%+ accuracy and recommend repair options.
- Remain vigilant to potential health and safety hazards and keep the workshop area clean and attractive.
- Expected to report to work on time and to remain on the job throughout the regular working hours.
- Contribute to total customer satisfaction by proper and timely execution of repair.
- Carry out service and repair with zero repeat repairs
- Finishes work within flat rate time
- Responsible for maintaining the company issued paint tools and machines.
- Using Bp repair manuals with all difficult repairs and keep self-updated with the BP service bulletins and BP technical information.
- Pass the company TMC certification examinations to improve skill level
- Performs other related duties as assigned.

EDUCATION

Board of Intermediate & Secondary Education, Azad Jammu Kashmir 2013-2017

Factuality of Arts (FA)

HOBBIES











sic

Cricket

Watching Movies

Star Gazing

Reading Books