

Versatile and experienced professional with a strong background in **Civil Engineering and HVAC technology**. Skilled in managing construction projects and ensuring efficient operation of heating, ventilation, and air conditioning systems. Seeking a challenging role that allows me to utilize my dual expertise to contribute to the success of construction projects.

# SUJIN PARASSERI

## Phone:

+974 30442892

## E-Mail:

sujinparaseeri@gmail.com

## Skill Highlights

- Project management
- Strong decision maker
- Complex problem solver
- Creative design
- Innovative
- Service-focused
- Holder of Valid **Qatar Driving License**

## Languages

English  
Hindi  
Malayalam  
Tamil  
Kannada

## Experience

### Civil Site Engineer

**QMark Co. WLL , Qatar**

**| 1 Year**

### HVAC Site Engineer

**Freeze own Trading, Contracting and Services, Qatar**

**| 2 Years**

### AC Supervisor

**Ghanam Al-Thani Holdings, Doha – Qatar**

**| 3 Years**

### HVAC Technician

**Fresco Solutions, Bangalore- India**

**| 2 Years**

### Duties and Responsibilities: -

- Oversee daily site operations, including scheduling, quality control, and safety compliance.
- Worked under the mentioned companies for many reputed companies like **Qatar Airways, Qatar Distribution Company, Waseef, Jaidah Group, Pulman Doha West bay, Mondrian Doha, Woqod and etc.**
- Coordinate with architects, subcontractors, and suppliers to ensure project objectives are met.
- Conduct regular site inspections to monitor progress and identify potential issues.
- Prepare and review project documentation, including drawings, specifications, and reports.
- Manage project budgets and resource allocation to optimize efficiency and minimize costs.
- Supervise staff and liaise with Architects/Engineers.
- Monitor construction schedules and report to Project Director.
- Participate in maintenance programs and projects.
- Install, inspect, and repair air conditioning.
- Diagnose and repair defects.
- Install new AC systems and equipment.
- Lead HVAC equipment installation and maintenance.
- Perform preventive maintenance and troubleshoot breakdowns.
- Provide excellent customer service.
- Work flexible hours for customer satisfaction.

## Education

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### Diploma in HVAC and Refrigeration

CTTC Technical, Kerala – India

### Higher Secondary School,

Kerala Education Board, India

### Secondary School Leaving Certificate

Kerala Education Board, India

## Key Professional Skills

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- Strong knowledge of construction principles, materials, and methods.
- Extensive experience in HVAC system installation, maintenance, and repair.
- Excellent project management and organizational skills.
- Effective communication and interpersonal abilities.
- Ability to work independently and as part of a team.
- Strong problem-solving and decision-making skills.
- Knowledge of relevant industry standards and regulations.

## References

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### Jishnu V

Operation Manager,

QMark Co. WLL , Qatar

Mobile No: + 974 31668571