

CURRUCULUM VITAE

MESSENGER CUM DRIVER

Mohammed Wajid

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CAREER OBJECTIVE:

Diligent and safety-Oriented **Messenger Cum Driver** with 12+ years with a solid background in efficiency, profitability, management, communication, and staff training methods. A capable and trustworthy person who seeks knowledge of any areas of operational activities, terminology, and services. A hard-working employee who consistently believes in enhancing skills and gaining gratifying experience in a challenging environment to achieve my goals.

EDUCATION QUALIFICATION:

- S.S.C from Board of Secondary. India.

WORK EXPERIENCE:

- Alfano Trading & Contracting (KSA)-5 years' experience as a **Driver**. (2012 To 2017)
- Light Tower Trading & Contracting (Qatar)-7 years working experience as a **Messenger Cum Driver** from Qatar. (2017 To 2024)

Duties & Responsibilities:

- Transporting clients from airports to hotels and vice versa.
- Carrying out vehicle maintenance checks.
- Delivering packages to customers in a timely manner.
- Picking up office purchases or other administrative needs.
- Utilizing navigation apps to find the most optimal route.
- Interacting with clients in professional conduct.
- Working at night and on weekends.
- Maintaining an organized travel schedule.
- Ensuring that vehicles have sufficient gas and are always ready for use.
- Arranging for vehicle repairs when necessary.
- Updating monthly mileage records.
- Driving a variety of vehicles, including motorbikes, cars, buses and trucks.
- Maintain the cleanliness and proper maintenance of the assigned vehicle.
- Coordinate and plan efficient routes to ensure timely arrivals and departures.

- Ensure all deliveries are completed in a timely manner.
- Maintain accurate records of daily trips, mileage, fuel consumption, and other relevant information.
- Assist with loading and unloading of equipment or materials when needed.
- Assist with company-related tasks or deliveries as assigned by the management.
- Basic maintenance knowledge
- Ensure all deliveries are completed in a timely manner.
- Follow company policies and procedures related to transportation and logistics.

LANGUAGE KNOWN:

English	: Excellent
Hindi	: Excellent
Arabic	: Excellent
Telegu	: Excellent

PERSONAL INFORMATION:

Name	: Mohammed Wajid
Date of Birth	: 20 ^h June 1986
Marital status	: Married
Religion	: Islam
Nationality	: Indian
Gender	: Male
Languages	: Arabic, Hindi, English, Telegu
Passport No	: N2989051

DECLARATION:

I hereby certify that the above statements are true and correct for the best of my knowledge and beliefs. And if given an opportunity to work in your company I will do all my best.

Mohammed Wajid