Amos Adjetey Adjei Phone: <u>+97450725249</u> Location: Doha, State Of Qatar Nationality: Ghanaian Email: <u>amosadjei21@gmail.com</u>



PROFESSIONAL SUMMARY

A dedicated and reliable professional with experience in driving, security supervision, and camp management. Seeking a driver position where my strong organizational skills, safety awareness, and excellent driving record can contribute to operational efficiency.

PROFESSIONAL EXPERIENCE

Centra Supermarket

Driver| Doha, Qatar | 2 Years

- Safely transported goods and passengers across various locations.
- Managed delivery schedules and ensured timely arrivals.
- Conducted routine vehicle inspections and reported any mechanical issues.
- Assisted with loading and unloading deliveries as needed.
- Followed all traffic laws and safety procedures.

Al Hattab Security Services

Security Supervisor| Doha, State of Qatar | 3 Years

- Supervised security staff and ensured the safety and security of camp residents and assets.
- Managed day-to-day operations of the camp, including accommodation, meals, and facility maintenance.
- Coordinated emergency response procedures and ensured compliance with safety standards.
- Conducted regular inspections to ensure the camp's adherence to health and safety regulations.
- Reported incidents and security breaches and provided recommendations to improve camp safety.
- Developed schedules, assigned tasks, and conducted training for the security team to enhance efficiency and readiness.
- Participated in safety committee meetings and contributed to safety improvement projects.

EDUCATION & CERTIFICATIONS

Certificate in Business

Teshie Presbyterian Senior High School | 2016

Light Vehicle License Doha Driving Academy | Valid until 2027

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- Safe driving practices Route planning and navigation Time management •
- •
- Customer service
- Basic vehicle maintenance •
- Knowledge of road safety regulations
 Microsoft Excel & Word (Advanced Functions & Formulas)

REFERENCES

Available Upon Request