ASAD KHAN



CONTACT

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SKILL HIGHLIGHTS Interpersonal Skills:

- Critical thinking and problem solving.
- > Teamwork and collaboration.
- Professionalism and strong work ethic.
- > Oral and written communications skills.
- Leadership
- Effective communication and writing skills

IT Skills:

Operating Systems Software Installation Microsoft Office Suit Internet Applications Social Media Typing

Expertise:

- Business strategy development and execution
- Sales and marketing
- Relationship-building and account management
- Cross-functional team leadership
- Market research and analysis

OBJECTIVE:

I am a results-driven sales professional with over 8 years of experience in sales management. My goal is to leverage my extensive skills and expertise to drive business growth and expansion. I am committed to delivering outstanding results and enhancing organizational performance.

EXPERIENCE:

JAIDAD ENTERPRISES

JAN 2020-NOV 2024

SALES AND MARKETING MANAGER

Responsibility:

- Achieved significant sales growth and market expansion through strategic leadership and vision.
- Managed and trained high-performing sales teams, consistently surpassing targets and driving results.
- Led teams of up to 20 members, achieving 95% employee satisfaction and a 25% boost in productivity.
- Exceeded sales targets by reaching 150% of quarterly goals while expanding the customer base by 30%.
- Implemented process improvements that enhanced operational efficiency by 40% and reduced costs by 20%.

Al Makkah Society

June 2017 to OCT 2019

SALES AND EXECUTIVE

Responsibility:

- Drove revenue growth by increasing sales and leading high-performing teams to consistently achieve targets.
- Crafted and executed innovative sales strategies that delivered exceptional results.
- Proactively generated new business leads, unlocking sales opportunities to surpass ambitious sales goals.
- Cultivated and strengthened client relationships, fostering loyalty and enhancing customer satisfaction.
- Partnered with cross-functional teams to successfully develop and launch impactful products and services.

References

Available upon request

Ittehad Timber, Pakistan AUG 2015 to May2017

HR EXECUTIVE

Responsibility:

- Managed recruitment and selection processes to attract top talent
- Developed and implemented training programs to enhance employee skills and knowledge
- Fostered positive employee relations through effective communication and conflict resolution
- Analyzed HR data to inform strategic decisions and drive business outcomes
- Achievements:
- Improved employee satisfaction ratings by 15%
- Trained 50+ employees on new software and systems

EDUCATION:

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- Bachelor of Science in International Relations,
 Iqra University
- Intermediate, Punjab Group of Colleges
- Matriculation, Fazaia Inter College

LANGUAGES:

- English
- Urdu