

ANVAR. P.M



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Doha, Qatar.

VISA Status: Employment VISA(Transferable)

QATAR ID NO: 29735621999

QATAR DRIVING LICENSE.



CAREER OBJECTIVE

A career with a progressive organization that will use my education, skills, abilities and experience in an executive capacity, Where I can effectively contribute to operations in any capacity that best matches my skills and experience. I look forward to making positive impact in your organization.

PROFESSIONAL EXPERIENCE

- worked as a Junior accountant in Green & Grey Contracting Company. (QPMC Sahara Sand plant in Karaana). (May-2023 To Oct-2024).
- Worked as an Online marketing Executive in Click N Buy online shopping Al-Wukair.(Philippines Food Products & Cosmetic Items)(March-2022 To Aug-2022).
- Worked as a Fleet checking officer in Karwa Mowasalat at Hamad International airport Doha-Qatar. (FIFA World Cup short term Project) (Oct-2022 to Dec-2022).
- Worked as a Messenger in Metito Overseas Qatar.(Janu-2023 To April-2023).

RESPONSIBILITIES

- Strong verbal and written communication skills
- Excellent customer service and organizational skills
- Ability to multi- task efficiently and effectively
- High level of problem- solving and decision- making skills
- Detail- oriented.
- Good time management and punctuality.

EDUCATIONAL QUALIFICATIONS

Name of Course	Name of University	Year of Passing
B.COM	Madhurai Kamaraj University	2019
Plus Two	Kerala State Board	2015
S.S.L.C	Kerala State Board	2013

COMPUTER SKILLS

- Quick Book
- Experience in Tally Prime.
- MS Office (Word & Excel)
- Knowledge in Operating systems, Windows and Internet Applications
- Email & Internet Applications

PERSONAL INFORMATION

Date of birth : 25 May 1997
Nationality : Indian
Sex : Male
Marital Status : Single
Languages known : English, Hindi, Malayalam, Tamil.

PASSPORT DETAILS

Passport No : P 4769730
Place of Issue : Cochin, Kerala, India
Date of Issue : 16 November 2016
Passport Expiry : 15 November 2026
QID Number : 29735621999

DECLARATION

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

ANVAR. P.M