

# MUHAMMAD ASLAM

## CIVIL ENGINEER

Seek a challenging assignment in organization on that will utilize my knowledge and experience. My aim is to contribute to the objective of the organization and to grow with it. Having an experience in the fields of competition I can be sure of my commitments towards The organization which will Endeavour far most in achieving. To build career in a growing organization, where I can get the opportunities to prove my abilities by accepting challenges and skills.

### WORK EXPERIENCE

#### Site Engineer cum Draftsman

Sep 2024 - Present

RESIDENTIAL AND COMMERCIAL BUILDING CONSTRUCTION UP TO FINISHING  
N HAND ARCHITECTS-ERAMALLOOR, ALAPPUZHA -KERALA-INDIA

- Responsible for all on-site technical and engineering matters and drafting.
- Ensure works carried out meet company's quality standards & contractual requirements.
- Involved in project planning, monitoring project progress and schedule.
- Including prepare work plan, schedule, preparation all the related work procedure/method statement, job safety analysis, technical clarification, resources management and procurement arrangement.
- To co-ordinate with the client, consultant, sub-contractors on all project aspects and need be, to provide all technical and non-technical resolutions followed by documentation.
- Include attending all progress meeting.
- Assisting Project Manager in monthly progress claims and monthly progress reports.
- Ensuring supervisors, foremen, workers and sub-con meets client & regulatory work requirements.
- Ensuring Environmental, Safety and Health practices are carried out at all times.
- Other ad-hoc duties assigned from time to time
- Review and understand construction plans, specifications, and drawings.
- Participate in site investigations and data collection.
- Help prepare material estimates and cost calculations.
- Assist with obtaining permits and other necessary documentation.
- Attend pre-construction meetings and briefings.
- Assist with punch list items and final inspections.
- Prepare as-built drawings and documentation.
- Help close out project paperwork and contracts.

#### Site Engineer-Trench Work at Kerala State Electricity Board

AT BATHLAHEM CONSTRUCTION THAMARASHERI CHUNKAM  
KOZHIKODE-KERALA INDIA

Mar 2023 - Aug 2024

- Managing parts of construction projects.
- Overseeing construction work.
- Undertaking surveys.
- Setting out sites.
- Checking technical designs and drawings for accuracy and to ensure that they are followed correctly.
- Supervising contracted staff.
- Ensuring project packages meet agreed specifications, budgets and/or timescales.
- Liaising with clients, subcontractors, local authority employees, architects and other professionals, especially quantity surveyors and the overall project manager.
- Providing technical advice and solving problems on site.
- Preparing site reports and logging progress.
- Ensuring that health and safety and sustainability policies and legislation are adhered to
- Prepare as-built drawings and documentation.
- Help close out project paperwork and contracts.



### CONTACT

Al-Thumama, Doha-Qatar

(Open to Remote)

+974-33772199

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### PERSONAL INFO

Date Of Birth: 14 April 2000

Visa Status: Work Visa

(Transferable)

### EDUCATION

#### B-Tech Civil Engineering

Rajiv Gandhi Institute of  
Technology

Kottayam

Batch 2018-22

#### HIGHER SECONDARY

Kerala Board-2016-18

#### SECONDARY SCHOOL

Kerala Board-2016

### TECHNICAL SKILLS

- AutoCAD 2D-3D
- Rivet Architecture
- 3DS MAX
- Microsoft Office Excel
- Microsoft Office Word
- Microsoft Office Power Point

### OTHER

#### Diploma in AutoCAD CIVIL

Autodesk Certification  
Course Completed

#### Diploma in Revit

Architecture

Autodesk Certification  
Course Completed

#### Diploma in 3DS-MAX

Certified Course

## Site Engineer-RDA Infrastructure

Dec 2022-Mar 2023

TOE WALL AND RETAINING WALL CONSTRUCTION OF ROAD WORK  
VADAYAR - MUTTUCHIRA ROAD

- Develop cost effective design solutions and prepare drawings, schedules and documents to support the construction phase.
- Produce structural analysis calculations or inspection and assessment for bridge or highway retaining wall structures.
- Record and monitor costs during the design and construction process and report on the budget position.
- Provide site supervision during the construction phase of a project and effectively address any matters that arise.
- Provide workplace mentoring and guidance to less experienced members of staff to ensure they are able to develop the necessary skills to deliver in their role.

## Intern-Harbor Engineering -Department

GOVERNMENT OF KERALA-ALAPPUZHA BRANCH -INDIA

- Oversaw the construction of an inland rural road and took Part in a study of the harbor.

## PROJECT

*Automated Rainwater Gutter System*

## DECLARATION

I hereby declare that all the information furnished above is correct to best of my knowledge.

MUHAMMAD ASLAM

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## SKILLS

- Effectively communicate
- Strong decision maker
- Excellent Multi-Tasking
- High Accuracy
- Organizational Skills
- Able to learn new
- Technology/task quickly
- Time Management

## LANGUAGE

- English
- Hindi
- Malayalam (Native)
- Tamil
- Arabic (Read & Write -Basic)

## ACTIVITIES

- *ISTE (Indian Society for Technical Education) Member*
- *NSS (National Service Scheme) Volunteer*