



JOEY CACHUELA

SUPERVISOR/DUTY MANAGER

CONTACT

+974 70622522

cachuela.joey@icloud.com

New Salata Doha, Qatar

COMPETENCIES

- Good motivational outstanding customer service and communication skills.
- Capable of taking correct decisions under pressure and with minimal supervision.
- Work effectively in a team or independent environment with high sense of urgency.
- Flexibility to adjust to changing working environments, assertive, pro-active and dedicated.

SKILLS

- Team leadership
- Operations management
- MS word/ Excel / Powerpoint
- Client relationship
- Data Analysis
- SAP system / Ax System

LANGUAGES

- English (Fluent)
- Arabic (Basic)



PROFFESIONAL SUMMARY

Seeking a position that will benefit from my experiences, positive interaction skills and industry contacts where I can use my talent and skills to grow and expand the company.



WORK EXPERIENCE

Almeera Consumer goods 09/2019 - 01/2025
Operation supervisor/Duty Manager/Procurement officer

- Built long lasting vendor relationship through strong and successful support of business practices and sales goals & product knowledge.
- Marketed catalog through various communication channels to drive sales & handling customer complaints.
- Making orders using SAP system. Supervising store operations.
- Creating sales data analysis per month using MS excel & Powerpoint.
- Managed a team of 10 employees, improving overall productivity by 25% through effective & make sure the price is same and POS.
- Monthly expiry checking to make sure shelves without expire items.
- Sending administrative report and sales report monthly.
- Achieving monthly target sales.

Danube Hypermarket Saudi. 04/2017 - 05/2019
Sales Executive

- Led a team of 5 sales professionals who consistently brought big accounts, driving year-over-year.
- Kept abreast of company products and how to best market them to match unique customer needs.
- Conducted on-site presentations of products including complete makeovers to illustrate product effectiveness.
- Consistently met planned sales goals per objectives set by corporate contacts.

Handyman Do it Best Phil. 07/2011 - 01/2017
Admin Assistant/ Data Encoder

- Developed a scheduling automation tool that decreased meeting coordination time by 50%.
- Trained and mentored a team of three junior administrative assistants, fostering professional.
- Growth and improving overall office efficiency by 30%
- Creating sales data analysis per month.
- Making encoding of barcode on system if have new items systematically.



EDUCATION

Bachelor's Degree
Philippine Maritime Institute 06/2007 - 05/2010
Bachelor of science in Marine Trasportation

Araullo High School 06/2004 - 03/2007
High school Diploma