

# DEEPAK GUPTA

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Vill-Udaipur kala

Post-Nand Nager Basti (U.P) India



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Having a professional working experience of 8+ years. Ability to be flexible, adapt to unusual situations, reliable, team player, and self- starter; identify problem and implement corrective solutions.

Demonstrating the **ability to** analyze circumstances surrounding task activities to ensure positive results. Continuously setting and achieving goals while establishing priorities and getting the job done.

## Skills and abilities:

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- Superb organizational, communication and management skills, ability to supervise and monitor staff in an effective manner.
  - Strong analytical and good interpersonal skills; Flexible with change.
  - Microsoft Office Application, Word, Excel, Access, Power Point.
  - An aptitude for positive upbeat communication and a desire to perform all duties as required.
  - Knowledgeable, creative and find ways to continually improve.
  - Meet deadlines and achieve objectives.
  - Builds strong relationships with clients and external actors, at the senior level.
  - Remains calm, in control and good humored even under pressure.

## Experience

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**Souq Al Baladi (Retail) Qatar**

**Sep 2024**

**Operation Supervisor**

Company overview- So AL Baladi local leading company for BB2C and B2B delivery leading player in the emerging category of retail sector, produce and offering a high level of customer service. Yet food standards safety and freshness.

## Responsibilities

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- Managing the full operations end to end team operations, inventory management, operational standards, expense control, maintenance related in the store level).
  - Ensuring correct processes, policies, and proper execution of inventory management (stock-in and stock- out). Shrink/Expiry control and Quality focus (in terms of inventory no damaged or poor fresh food quality; close to expiry).
  - Efficient and correct pick and pack process and service level (starting with ensuring availability, picking up the correct item/quantity) & proper management of the staffing and scheduling as per demand to achieve desired UTR and service level Formulating and standardize the business strategy

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- UTR and service level Formulating and standardize the business strategy
- Fleet management, operations managements, continually improve the SOPs
- Identifying potential opportunities to reduce expenses with same operational efficiency.
- Managing Productivity, work standards, and development of store staff.
- Ensuring continuous improvement of current performance VS accepted standard/best practices at the store (i.e., stock level, productivity, service level

Team **Leader**

NOON, Dubai **E-commerce**

**08/2020 - 07/2022**

#### Responsibilities

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- Managed the day-to-day activities of the team. Motivated the team to achieve organizational goals. Developed and implemented a timeline to achieve targets.
  - Delegated tasks to team members. Conducted training of team members to maximize their potential. Empowered team members with skills to improve their confidence, product knowledge and communication skills.
  - Conducted quarterly performance reviews. Contributed to the growth of the company through a successful team. Created a pleasant working environment that inspires the team.
  - Assigned tasks to team members and responsible for the success of team initiatives. Provided regular support and encouragement to keep team members motivated and working toward a common goal.

#### **Retail Store Supervisor**

T Choithrams & Sons Supermarket

**12/2015 - 07/2020**

#### **Responsibilities**

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- Set goals for performance and deadlines in ways that comply with company's plans and vision and communicate them to subordinates. Organized workflow and ensure that employees understand their duties and delegated tasks.
  - Monitored employee productivity and provide constructive feedback and coaching. Received complaints and resolved problems Maintained timekeeping and personnel records.
  - Passed on information from upper management to employees and vice versa. Prepared and submitted performance reports. Ensured adherence to legal and company policies and procedures and undertake disciplinary actions if the need arises.
  - Gave instructions and orders to subordinate employees. Ensured that the work environment is safe, secure and healthy and met deadlines

**V Mart**

**Lucknow, India**

**Feb-15 till Jul 2015**

#### **Sales agent in V mart sports sports section**

- Promote and sell products/services using solid arguments to existing and prospective customers.
- Perform cost-benefit and needs analysis of existing/potential customers to meet their needs.

- Establish, develop and maintain positive business and customer relationships.
- Responsible for merchandising the Section for sales growth
- Manage sales and achieve the given target on time

### **Education**

- Dr. Ram Manohar Lohia Avadh University      Bachelor Degree 2015

### **Personal Details**

- Passport No: N1371738
- Date of Birth: 12 November, 1994
- Nationality: India

I am very much keen to become a leading management position and to achieve company goal, I am intended to work anywhere in the world.

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**Deepak Gupta**

**5/1/2023**