



DORJE GURUNG

About Me

I have a vision to see myself in a highly efficient administrative position of a dynamic organization where I can utilize my learning, interpersonal skill, analytical ability and adaptability for further development.



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Doha-Qatar.

QID : 29852414677
Expiry : 16/09/2025
Passport No : 11068871
Expiry : 28/08/2028
Nationality : Nepal
Driving Licence Issue : 27-12-2023
Validity : 26-12-2028

LANGUAGE

- English
- Arabic
- Hindi
- Nepali

EXPERTISE

- Management Skills
- Creativity
- Punctual
- Negotiation
- Critical Thinking
- Leadership

EXPERIENCE

MERCHANDISER at Rayan Water in Doha-Qatar. 2022-2023

- Submitting warehouse inventory reports, clearing any unwanted products from displays and monitoring the sales performances of products.

Waiter at Yeamak Catering Services in Doha-Qatar 2020-2022

- Lead customers to their tables.
- Take food and drink orders.
- Serve food and drink orders in a timely manner.
- Check in with customers during their meal.

Delivery Man at Curson Logistics in Doha-Qatar Jan 2024- Jun 2024

- Transport clients and/or packages to and from destinations
- Arrive at destinations on schedule
- Fulfill administrative needs, like office pickups

EDUCATION

Successfully completed 12th class in Nepal.

SKILLS SUMMARY

- Good Communication Skill.
- Hard working team member.
- Keeping Clean
- Punctuality
- Self-Confident