



CONTACT

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Doha, Qatar

EDUCATION

2010-2020

HIGHSCHOOL GRADUATE

- Indian School Salalah, Salalah, Oman
- Completed High School Graduation from Commerce field in the year 2020 Under Central Board Of secondary Education ,India

QUALITIES

- Interpersonal Skills
- Initiatives
- Drive and Determination
- willingness To details
- Teamwork Skills
- Leadership Skills
- Problem Solving Skills

LANGUAGES

- English (Fluent)
- Arabic (Fluent)
- Hindi (fluent)

SKILLS AND HOBBIES

- Social media activity and gardening
- Driving, Speaking and Writing Arabic and English

MOOSA MOHAMMED

PROFILE

I am a hard-working person who gives most importance to time and moral value. I am Searching for a desirable opportunity which I'll have the scope in utilizing my skills and potentiality to do appropriate post where I'll be able to enhance my knowledge and efficiency.

EMPLOYMENT DETAILS

Jasmine private kindergarten -Doha Driver

SEPTEMBER 2024 - PRESENT

- Following traffic laws
- Transport children to and from school
- Maintaining a clean vehicle
- Maintaining cleanliness of the bus
- attending monthly safety meetings
- professionally accommodate passengers
- Report accidents immediately
- Transports only authorized students
- keep passengers informed of Possible delays
- perform beginning -shift vehicle
- inspections before departure
- Regularly checking vehicle safety
- Reporting issues to school

Al Sumayisma For Popular Foods (Doha)

JUNE 2024 - SEPTEMBER -2024

Cordinator / Driver

- Cordinating various parties and events.
- Delivering Food and catering items to different places.
- Transferring Kitchen staff to and from Work Place.
- Maintained Exterior and Interior Cleanliness of the Vehicle.
- Dealing With Customers fluently in English and Arabic
- Processed Shipment document neatly and efficiently for each load

Dream Car for selling and purchasing of secondhand vehicles (Oman)

MARCH 2022 - SEPTEMBER -2023

Sales Man - Driver

- Greet customers arriving at the dealership
- Showcase the dealership's vehicles and explain their features and warranties to customers
- Accompanying the customers on test Drives, collecting required documents
- Negotiate car prices and trade in values for customers vehicles
- Compelling all traffic department Procedures to transfer the ownership
- Answering customers question about cars, financing and purchase process

Oscar AlShamila Trading and construction (Oman)

FEB 2020 - FEB -2022

Admin Assistant / Driver

- Transporting company staff Safely on time From and Accommodation and workplace and Vice versa
- Sending And receiving Company Staff to and from Airport
- Safely loaded unloaded goods and delivered them to various places on time
- Experience in driving various types of commercial vehicles.
- Transferring Documents and other important items to and from company office.
- Managed proper Transportation of Dangerous and hazardous goods with no incidents