



NADEEM KOORALI

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Professional summary

Experienced Driver Messenger with knack for ensuring safe and timely deliveries. Known for maintaining impeccable vehicle records and building trust with clients through reliable service. Always ready to tackle challenges and streamline delivery processes for optimal efficiency. Experienced logistics professional with focus on secure and timely delivery services. Ensure safe transport of sensitive materials through strong navigational skills and adherence to security protocols. Committed to supporting operational efficiency and customer satisfaction. Reliable professional with proactive approach seeking role as Driver Messenger. Possesses strong organisational skills and excellent communication abilities. Aims to ensure timely and secure delivery services, contributing to operational efficiency.

Skills

- Logbook maintaining efficiency
- Trip scheduling capabilities
- Impeccable driving record
- Hazard perception awareness
- Hand-Eye coordination
- Punctuality commitment
- Confidentiality assurance
- Cargo inspection competency
- Knowledge of traffic laws
- Customer service orientation
- Advanced manoeuvring capability
- Emergency response readiness
- Driving proficiency
- Route planning

Work history

May 2022	Chocola Paris	Al Rayyan
-	Driver messenger	
Current	<ul style="list-style-type: none">• Ensured timely delivery by adhering to schedules and planned routes.• Maintained vehicle cleanliness for professional presentation.• Enhanced customer satisfaction with polite and professional communication.• Handled sensitive documents with utmost confidentiality for client trust	

	assurance.	
	<ul style="list-style-type: none"> • Assisted in loading and unloading goods for ease of transportation process. • Reported any delays or unexpected incidents promptly for immediate resolution. • Adjusted travel routes when necessary, avoided traffic congestion or roadworks. • Familiarised self with city layout, enhanced speed of deliveries. • Utilised GPS systems proficiently for efficient route planning. 	
August 2018	Europe Limousine	Doha
-	Uber driver	
December 2021	<ul style="list-style-type: none"> • Ensured passenger safety by adhering to all traffic rules and regulations. • Improved customer satisfaction through providing friendly, professional service. • Assisted passengers with luggage for ease of travel. • Maintained clean vehicle interior to enhance rider comfort. • Handled cash transactions accurately, ensuring proper payment. • Navigated efficiently using GPS technology for timely arrivals. • Provided a comfortable journey by driving smoothly and safely. • Increased repeat business through excellent customer service skills. 	
April 2017	Telephony Communication (Fiber Installation)	Doha
-	Surveyor	
June 2018	<ul style="list-style-type: none"> • Performed detailed site inspections to ensure construction adhered to project plans. • Compiled comprehensive survey reports for informing key decision-making processes. • Utilised topographic maps and global positioning systems in conducting accurate land surveys. • Assessed potential sites, ensuring suitability for construction. • Maintained up-to-date knowledge of planning regulations, staying ahead of industry changes. • Operated advanced surveying equipment with utmost precision. • Collaborated with architects, engineers, and planners to discuss project details. • Conducted boundary analysis for accurate property delineation. 	
October 2016	Qatar Design Consortium	Doha
-	Secretary assistant	
February 2017	<ul style="list-style-type: none"> • Facilitated effective meetings by preparing comprehensive agendas. 	




- Managed confidential documents with utmost discretion.
- Coordinated conference facilities, ensuring successful business events.
- Processed incoming correspondence promptly for timely responses.
- Supported senior staff with completion of administrative tasks, enhancing productivity levels.
- Resolved client queries efficiently, improving client satisfaction levels.

December 2014	Al khalili Trading and Contracting	Doha
-	Sales representative	
February 2016	<ul style="list-style-type: none"> • Fostered strong customer relationships through exceptional service. • Pioneered innovative sales strategies for increased market penetration. • Enhanced brand visibility by participating in trade shows and conferences. • Developed comprehensive knowledge of product offerings to facilitate customer decisions. • Expanded client base through targeted outreach initiatives. • Collaborated with marketing department for effective promotional campaigns. 	

Education

	WQC Institute of NDT and Inspection Technology	Calicut
	Diploma of Higher Education: Diploma in ASNT Level 2 & Piping Engineering	
2012	Calicut University	Calicut
	Bachelor of Science: Physics	

Languages

English	C2	Hindi	C1
			
Proficient		Advanced	
Malayalam	C2		
			
Proficient			