



الفيتري للتجارة وصيانة المباني

Alfaytri Trading and Building Maintenance

Date 20/02/2025

EMPLOYMENT OFFER

This is a job offer letter from Alfaytri for Trading Building Maintenance Company to **Mr. Najamuddin Rain**, holder of **Nepal Passport No: 10746424** to work as a **Driver cum Helper**.

The duties and responsibilities of the job are the following:

- Plans and completes an efficient delivery and pick up route for the day.
- Loads delivery vehicle with tools for scheduled for maintenance work.
- Delivers technicians to correct addresses, obtaining signatures and proof of receipt, when necessary, from customers.
- Picks up spare-parts along the scheduled route, including items to be returned, company orders, and other items as requested.
- Maintains basic records of truck mileage and deliveries made.
- Ensures that delivery vehicle receives basic service according to maintenance schedule; reports larger service needs and mechanical issues to supervisor.
- Assists in general warehouse duties when delivery route is completed.
- Help technicians with your duties by lifting tools on site and carrying them from and to the vehicle.
- Performs other related duties as assigned.
- Adheres to the rules and regulation of Alfaytri for Construction and Building Maintenance company

Offered Package:

- Basic Salary: 1000 QR (One Thousand Qatari Riyals).
- Food Allowance: 300 QR (Three Hundred Qatari Riyals).
- Other Allowance: 700 QR (Seven Hundred Qatari Riyals).
- Total: 2000 QR (Two Thousand Qatari Riyals).
- Shared Accommodation: Provided by Alfaytri for Trading and Building Maintenance Company.
- Air-Ticket: Provided by Alfaytri for Trading and Building Maintenance Company every two years.
- QVC Medical and Visa processing fees & Joining ticket will be provided by Company.

Working Hours:

Six days a week during which there will be eight hours a day of work with possibility of paid over time depending on work load.

Note: Probation period is Six months during which the offered package is subjected to change based on the worker's performance. In the event that you voluntarily resign within the first year of your employment, you agree to repay the company for any recruitment costs incurred on your behalf and the repatriation ticket.

The information contained in this Employment Offer is highly confidential between the employee and the employer. Disclosure of this information to any other party will result in termination of employment.

HR Manager



Employee signature

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الفيتري للتجارة وصيانة المباني
مكتب ١٤ ، مبنى ٥٤ ، شارع ١٨٥ ، منطقة ٥٥
الدوحة ، قطر | ص.ب ٤٥٠٦٩
التداول: ٤٤٢١٤٤٢٠ | الصيانة: ٤٤٦٦٤٤٤٠
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