



### CONTACT

- **\$** 51267814
- ✓ latteete@gmail.com
- Al luqta ras qariya 964 Doha-Qatar

### **SKILLS**

- Project Management
- light Qatari Driving License.
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- An attention to details

#### **LANGUAGES**

- English (Fluent)
- India (Fluent)
- Somali (Fluent)
- Arabic (Intermediate)

## REFERENCE

#### Ramon Nachure

Qatar foundation

Phone: +974 5537 2366

## PROFILE

To secure a position as a Housekeeping Supervisor, where I can leverage my proven leadership skills, extensive experience in maintaining cleanliness standards, and dedication to enhancing guest satisfaction to ensure the highest quality of service delivery.

## WORK EXPERIENCE

# AL Mukhtar Cleaning and Pest Control Services WLL, Doha-Qatar

Pest control Supervisor

# Qatar Petroleum Halul Terminal Operation-Offshore Pest control projects

- 1. Team Management: Supervising pest control technicians, assigning tasks, and ensuring efficient workflow.
- 2. Inspection: Conducting site inspections to identify pest infestations and determine appropriate treatments.
- 3. Treatment Planning: Developing pest control plans based on the severity and type of infestation.
- 4. Safety Compliance: Ensuring the team follows safety protocols and proper use of equipment and chemicals.
- 5. Client Interaction: Communicating with clients, addressing concerns, and providing recommendations for prevention.
- 6. Training: Training and mentoring new technicians on pest control methods and safety measures.
- 7. Reporting: Maintaining records of services, treatment outcomes, and inventory of supplies.
- 8. Problem-Solving: Addressing escalated issues or complex pest problems.
- 9. Quality Assurance: Monitoring the quality of pest control services to meet company and client standards.
- 10. Regulatory Compliance: Ensuring all operations comply with local and international pest control regulations.

# AL Mukhtar Cleaning and Pest Control Services WLL, Doha-Qatar

ACCOMMODATION SUPERVISOR

2009 - 2015

2015 - 2020

- 1. Team Management: Overseeing accommodation staff, assigning daily tasks, and ensuring efficient operations.
- 2. Room Inspection: Conducting regular inspections to ensure cleanliness, safety, and proper maintenance of accommodations.
- 3. Issue Resolution: Addressing and resolving team members' accommodation concerns or complaints promptly.

- 4. Inventory Management: Monitoring supplies such as bedding, toiletries, and furniture, and ensuring timely replenishment.
- 5. Compliance: Ensuring accommodations meet health, safety, and company standards.
- 6. Coordination: Liaising with maintenance teams for repairs or upgrades.
- 7. Onboarding Support: Assisting new team members with room assignments and settling-in processes.
- 8. Reporting: Maintaining records of accommodation usage, maintenance schedules, and any incidents.
- 9. Budgeting: Managing expenses and suggesting cost-effective solutions for accommodation improvements.
- 10. Training: Guiding staff on cleaning standards, hospitality etiquette, and emergency protocols.

### **Nuh Trading Company WLL, Qatar.**

Llight Driver

- 1. Safe Driving: Transport goods, employees, or clients safely to designated locations.
- 2. Vehicle Maintenance: Regularly inspect and maintain the vehicle, including oil, fuel, and tire checks.
- 3. Documentation: Maintain accurate trip logs, delivery notes, and vehicle records.

2007 - 2009

- 4. Timeliness: Adhere to schedules and ensure on-time deliveries or pickups.
- 5. Communication: Report any vehicle issues, delays, or accidents promptly.
- 6. Loading/Unloading Assistance: Help load or unload light cargo when required.
- 7. Compliance: Follow traffic laws and company safety policies.
- 8. Customer Interaction: Ensure professional communication and service during deliveries.
- 5. Coordination: Liaise with dispatchers and drivers to align loading with delivery schedules.
- 6. Problem-Solving: Address and resolve any issues related to damaged goods or incorrect loading.
- 7. Training: Provide guidance and training to new loading team members.
- 8. Reporting: Document daily activities, incidents, and loading statistics for management review.
- 9. Equipment Maintenance: Ensure that forklifts, pallets, and other loading equipment are in good condition.
- 10. Time Management: Ensure timely loading to avoid delays in delivery schedules.

**Education** 

**Hight school**