

SAIRA SHAKEEL

ARCHITECT-INTERIORS & BIM SPECIALIST

sairajamil88@hotmail.com | +974 50557011 | [Linkedin profile](#)

Summary of Recent Certifications:

- Recent Certification:
- Working on Revit Certification:
- UPDA Registration applied Nov, 2024.
- Autodesk Revit Architecture, MEP & Structure Training, Infocus training, Doha, Qatar, Nov 2024
- BIM Project Management Infocus training, Doha, Qatar, Nov. 2024
- PRIMVERA P6, BMTC, DOHA, Qatar. Oct 2024
- REVIT ARCHITECTURE 2015, CAD Assist, 2016, ENGLAND, UK
- AUTO CAD ARCHITECTURE 2015, Cad Assist, 2016, ENGLAND, UK

Professional Membership:

- Licensed Architect of PCATP (Pakistan Council of Architects and Town Planners):

EDUCATIONAL QUALIFICATIONS:

- Master in BIM and Digital Environment
University of Salford, Manchester, England
2016 - 2017 Full Time Student
 - Specialized in BIM implementation and sustainability within the digital built environment.
 - Lean Integrated Design Management
 - Final project on BIM for Healthcare Design Building and system.
- Bachelor of Architecture
Foundation Design
National College of Arts, Lahore, Pakistan
2001 - 2005
 - Islamic Art & Architecture exploration in Craft Souk Architecture Design Project

Profile:

Creative and detail-oriented Architect, interiors and BIM Specialist with about 8+ years of experience in luxury Residential and Commercial interior Projects, BIM coordination & Digital Model Expert, FF&E selection, Tender Drawings,. Extensive experience in fit-out projects with strong project management and communication skills.

Softwares Proficiency:

- Auto Cad Expert
- Autodesk REVIT Architecture, MEP & Structure.
- BIM Collaborate Pro
- Civil 3D, docs
- 3D Max, walk through, Animation
- Synchro
- Simulation and Analysis
- Site analysis
- BREEAm Environment Analysis, IES
- Navisworks
- Adobe Photoshop, Illustrator,
- Graphics (Digital Media & Marketing, web)
- Project Coordination , Primavera P6
- Sketch up
- Lumion
- AI web applications and integrations for views like mBricks Cad, Exterior FLOW, Arco Ai. etc..

Core Competencies:

- BIM Project delivery, ISO 19650, PAS1192, CDE, Cobie sheet, EIR, Clash detection, LOD'S 300, 305,... 4D, 5D, 6D & BIM Model Management Expertise, MEP, Structure, Align teams, etc.
- Coordination of Teams, project stages, time line Project Planning.
- Sustainability Report for BREEAM and Revit Environment Analysis, ROI.
- Lean Design Management Tools & skills.
- Integrated Project Delivery & interoperability, CDE.
- Construction Drawings & Fit-Outs, Furniture Fixtures and Equipment (FF&E).
- Project Coordination skills, Primavera P6.
- 3D Digital Designs, Mood Board Creations & Materials Selection.
- High End Residential & Commercial Interiors and Architecture Projects.

Professional Experience:

Architect & Interior Designer:
Current - 2024

PROJECTS:

- Residential Villa Design 1 Kanal, DHA, Lahore, Pakistan.
- On Going Training courses to acquire latest skills of BIM 19650, Primavera P6, LEED, latest REVIT Architecture, MEP & Structure.

Key Responsibilities:

- Architecture and interior design & 3D Digital Visualisation.
- Project coordination with the clients and stakeholders.
- Supervision of the work 2D and 3D design team, training to the teams and project alignments, time management and Quality Control.
- Created comprehensive construction drawings, Approval drawings,
- kitchen & bathroom detailed interior designs and 3D design.
- Managed all project phases from concept development to completion, ensuring seamless execution within client expectations and timelines.



Saira Shakeel

Architect- interior designer & BIM Specialist

internship & Training:

HIRA Interiors :

Manchester , UK

2016 - (6 months)

- interior Restaurant designing and space planning, material selection and site visits and Surveying, Manchester UK.

Kamil Khan Mumtaz and Associates:

Lahore, Pakistan,

3 months, 2004

- interior Restaurant designing and space planning, material selection and site visits and Surveying, Manchester UK.

Mujtaba Durrani and Associates:

Lahore, Pakistan,

6 months, 2006

- responsible for Architecture and Presentation, 3D Designs. manage a team for 4-5 people for training and work Quality.

Experience:

PROJECT COORDINATOR:

A.S.J. Enterprises, Lahore, Pakistan.

2009- 2014

Key Responsibilities:

- Prepared organisational charts between designs and delivery teams of luxury smooth project delivery.
- well coordinated between clients, contractors, and suppliers, organised meetings.
- Generated initial conceptual precise design plans and presentations according to UX.
- project presentation, initial meetings, BOQ's coordination
- Preparing and submitting proposals, coordination with team and clients.

Projects

- 4 CANAL LUXURY VILLA, Multan, Pakistan.
- Pasco Office layout, Lahore, Pakistan
- PTCL franchise interiors proposal, Lahore franchise. Pakistan
- Small to Medium size project coordination's task, Lahore, Pakistan

PROJECT ARCHITECT:

AI IMAM Enterprises, Lahore, Pakistan.

2006 - 2008

- Coordinated interior design for both Residential and commercial spaces, focusing on bespoke designs and fit-out solutions.
- Commercial Interior Designs for telecom offices and franchises.
- Managed project documentation, tender preparation, and construction supervision for timely project delivery.

Wood Aesthetics Factory, Lahore, Pakistan (2006-2008)

Fit-out Designing of projects, furniture, fixtures and equipment detailing,

PROJECTS:

- Emaar Residential Towers, Karachi, Pakistan.
- WARID Telecom Corporate head offices, Technical buildings, customer care centres. Wateen Telecom Corporate Head Office and Security surveillance dept. Patchy chocolate corporate office branch Pakistan.