

TAKUDZWA DONALD SHAYAMAPIKI

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Objectives:

- To leverage my leadership, communication, and team management skills to achieve success in a challenging role

Education:

- **Bachelor of Commerce** in Economics and Supply Chain Management, University of KwaZulu Natal, 2012-2015
- **Advanced Level Certificate**, in Business Studies, Geography, Technical Graphics at Prince Edward School 2008 & 09'I
- **Ordinary Level Certificate**, 7 passes completed at Prince Edward School, 2004-2007

Work Experience:

Property consultant Realty World Estate Agents, Harare 2023- Present

- My responsibilities are to source and sell properties, engage with clients on preferences on types and location of prospective properties, coordinate with different departments of company in relation to various opportunities

Operations Manager, TRP Engineering Services, Harare, 2019-2022

- - Manage daily operations and implement policies and procedures
- - Ensure regulatory compliance and train staff
- - Supervise team members and maintain high levels of productivity

Logistics Coordinator, Ocean Africa Company, Durban, 2016 - 2019

- Coordinated logistics and transportation activities
- Maintained accurate inventory records and communicated with suppliers and customers
- Conducted regular quality control checks to ensure timely and efficient delivery.

Sales executive, Astral Group

- 2014 – 2016
- I was a sales representative in the call center of a holiday events company. Calling potential customers with sales pitches on holiday vouchers. I had the ability to sell between 10 to 12 holiday packages per day

Data analyst Officer, MOZAL, Maputo, 2010 - 2011

- - Maintained accurate records of purchases and inventory
- - Conducted market research to identify cost-saving opportunities

Skills:

- - Leadership and team management
- - Excellent communication skills
- - Fluent in English and Shona, proficient in Portuguese
- - Clean class 4 driver's license

Volunteer Experience:

- Volunteer, Red Cross Society, Harare, 2009
- - Organized and coordinated community outreach programs
- - Provided first aid and emergency response services
- - Conducted health and safety education sessions
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References:

- Available upon request.