UMAR SIDDIQUE

MOB:

66987300

MOB & WATTSAP:

77617350

Email:

umer@48media.com

Umar.sid2020@gmail.com

Address: zone 26/street 320 ---- Najma / Doha



ABOUT ME:

Father Name

Mohammad Rafig

Date of birth:

02/08/1985

Nationality:

Religious:

Pakistan

Islam

Education:

I have completed my high secondary school from (United Arab Emirates).

I have high secondary school certificate from city AL Ain (United Arab Emirates).

Carer start as:

I lived in United Arab Emirates from year 2000 as a student. I start my first job in 2007 and I got many times promotion and also done different working experience in many fields in these long periods of life of 21 years.

Qatar working experience:

Foreman ---- Representative:

I start work as a foreman, after one month because of my work I got promotion as a company representative (Mandob= مـنـدوب).

Making all kind of documents like government form (LAMA FORM, NOC FORM, JOB OFFER LETTER) for new employee inside Qatar changing to our company & applying online for their sponsor change approval.

- (1): To renew QID Card online in (MOI)
- (2): To update new passport of employee in (MOL).
- (3): To apply online visa for employee out of Qatar by using his passport in (MOI).
- (4): To extend QID Card online.
- (5): To check different status according company requirements in (MOL).
- (5):To apply (VP Number) for new visa according company demands.(6): Handling all other office documents.

Use of WPS QIB:

- (1): I making salary sheets and releasing employee's salaries using of (QIB BANK WPS ONLINE SYSTEM).
- (2): Opening new QIB BANK Payroll account for new employees.

Marketting:

- (1): Visiting to different companies to advertise our company to clients for getting new projects.
- (2): Arranging and scheduling meetings with clients.
- (3) Making quotation and invoices when required.

Working experience from 2007 till 2022:

United Arab Emirate:

I have worked as a Transport supervisor in Dubai

Worked as a road safety supervisor in government of Abu Dhabi (UAE).

Worked as a Data entry clerk Dubai (UAE).

Worked as a Merchandiser with Brazilian food company in Al Ain (UAE).

Worked as a Airport luggage scanner in Abu Dhabi International AirPort (UAE).

Worked as a Receptionist in Al Ain Municipality (UAE).

Known languages:

I can fluently speak, read & write following languages.

Pashto, Urdu, Arabic, Hindi, English

Qatar Driving License:

Light vehicle license issued by QATAR Traffic department.

Issue Date:

05/06/ 2024

Expiry Date:

04/06/2029

UAE Driving License:

Light vehicle license issued by Abu Dhabi Traffic department (UAE).

License number:

Issue Date:

06/01/2010

Expiry Date:

29/12/2024

AIRPORT DRIVING PERMIT:

ABU DHABI AIRPORT DRIVING PERMIT:

ADP NO.:

5600

Date of Issue:

23/09/2014

Date of Expiry:

22/09/2015

SKILLS:

MS WORD, MS EXCEL, MS PowerPoint, Outlook, Gmail, Communication Skills, Problem Solving Skills, Good time Management, Organizational & planning skills, Active listening, skype, Team work, Conflict resolution, Friendly.





SN 5482

Licence Class ID



UMER SIDDIQUE MUHAMMAD
RAFIQUE

Loader / Driver Valid Until: 29 May 2016



الاسم: عمر صديق رفيق محمد

Name: UMAR SIDDIQUE MUHAMMAD

الجنسية: باكستان

الكفيل: 17-2187-13

الدار انتر تاشيونال كونتر اكتينغ اند سير فيسس

he employee has been properly trained and licenced to operate the equipment listed below:

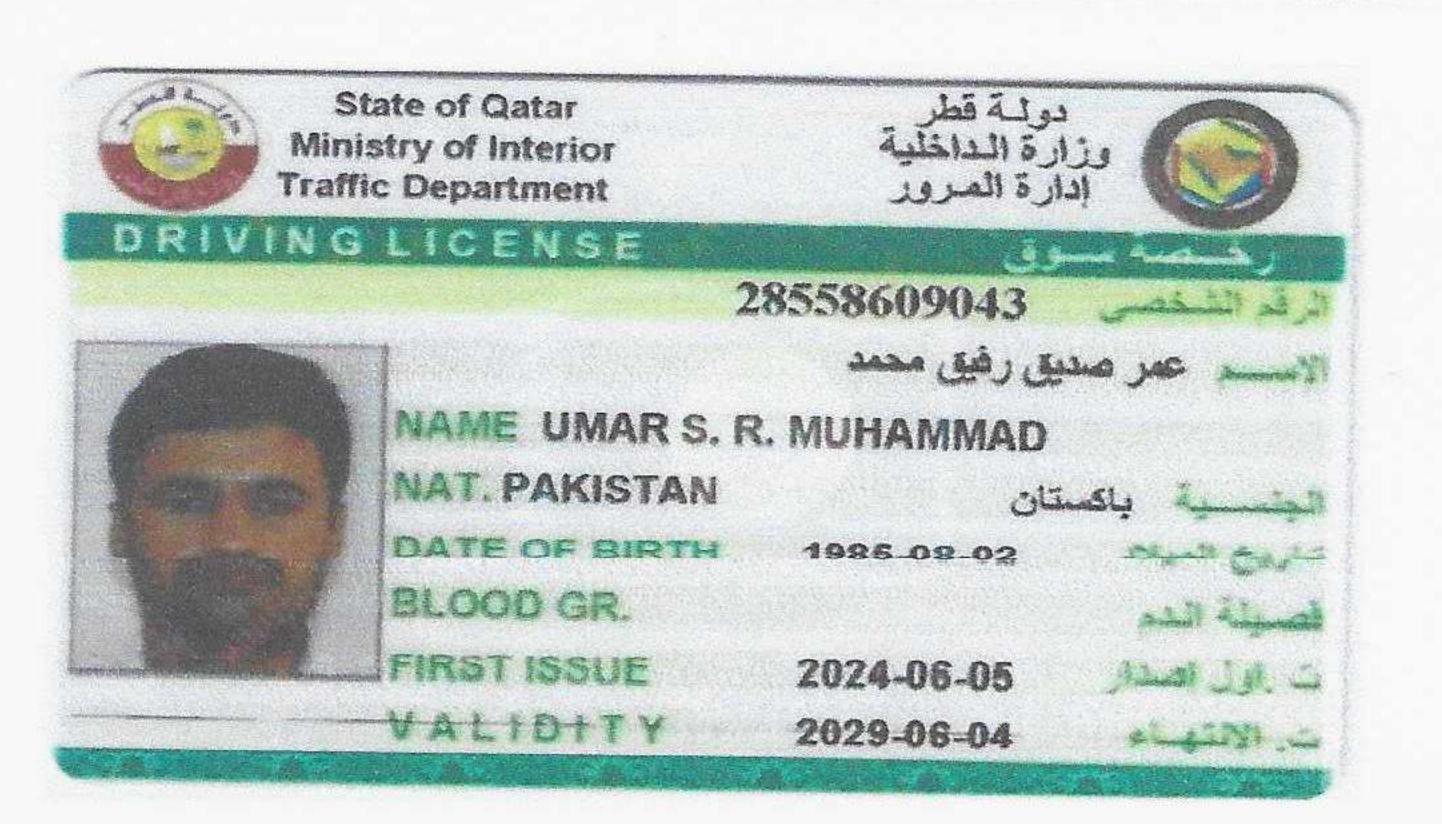
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CAR				
BTR				***************************************





Training Manager

Training Officer







AIRPORT DRIVING PERMIT

ADP NO. 5600

Name: UMAR SIDDIQUE MUHAMMED

Dept/Comp : EAS-GROUND
Pass NO. : 17557
Date Of Issue : 23/09/2014
Date Of Expiry : 22/09/2015

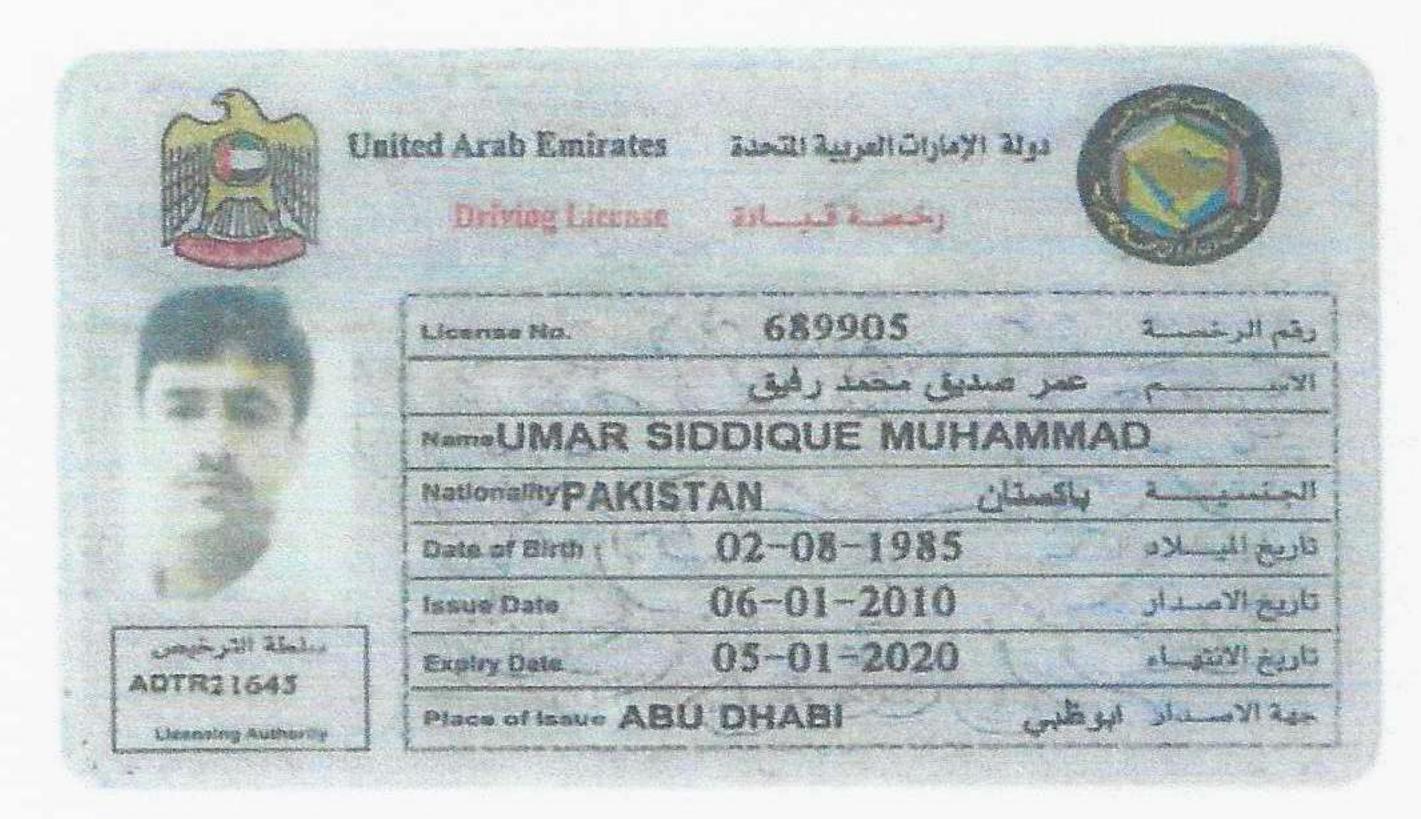
ADP Category : 2,21

AREA:

Apron



AUTHORISED



THE HOLDER OF THIS PERMIT IS AUTHORIZED TO DRIVE AND OPERATE THIS EQUIPEMENT AS STATED BELOW:

1	GPU - ASU - ACU	11	R/W RUBBER R. UNIT	21	LIGHT VEH. (CAR)
2	TRACTOR	12	R/W FRICTION T. UNIT	22	AMBULANCE
3	CRANE - HEAVY LIFT	13	ATT(TBL/MANUAL)	23	CONVEYOR BELT
4	MINI BUS - APRON BU	14	FUELLER OR DISPENSER	24	SWEEPER
5	BISICLE - TRISICLE	15	MEDICAL H. L.	25	POTABLE WATER UNI
6	CATERING HI-LOADER	16	STEPS (TOWED / MOBILI	26	MINI BUS
7	TOILET SERVICE UNIT.	17	HEAVY VEHICLE	27	APRON BUS
8	PALLET TRANSPORTER	18	FORK LIFT MEDIC LIFT	28	ELECTRIC FORKLIFT
9	FIRE CRASH TENDER	19	PUSH BACK TENDER	29	ADAC CRANE
10	ADAC DUMPER	20	GARDEN M. S.TRACTOR	30	MDL - LDL

Renewal: One month before expiry date, the holder must establish the renewal processes. (Refer to aerodrome safety - airside /ADP Section 02/5052733)

NOT Subject to Mertgage

	1080146891		نرجر الروري	
Fermitted Vehicles	الواع المركبات المصرح بقبادتها			
		Light		
should be presented so demand	when you are driving and to an authorized parson.	الجهان الخلصة ا	يجب حمل الرخصة وليرازها عند الطلب	
	to an authorized person.	و للجهات المحتصة و و السيارات الإسعاف الدة	وايرازها عند الطلب	