

DOLLANO JR, RODELITO, AGUILAR
Building 140 Street 970 Zone 25 Mansoura Doha Qatar
+97433966998
dollanorodelito@gmail.com



OBJECTIVES

- To contribute my skills and knowledges in your company.
- To help in your company with full determination.
- To be honest at all times and willing undergo training.
- To help financial income to my family.

SPECIAL SKILLS

- Know how to use MS Office,word,access,excel,powerpoint,adobe etc.
- Know how to solve a transaction problems.
- Computer literate.
- Have a basic experience in book keeping.
- Have an experience about sales and customer service.
- Can work under pressure.
- Honest and loyal to company I had worked.
- Can work on full time schedule.
- Can draw a plan or diagram about plumbing and electrical installations.
- Have an skills in plumbing and electrical installations.

PERSONAL BACKGROUND

Age: 33 years old
Birthday: September 25,1991

Sex: Male
Birthplace: Silangan Sucat Muntinlupa City

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|---|------------------------|----------------|
| Civil Status: Single | Citizenship: Filipino | |
| Religion: Roman Catholic | Height: 5'5 1/2 | Weight: 58 kg. |
| Father's Name : Rodelito A. Dollano Sr. | Occupation: Contractor | |
| Mother's Name: Herminigilda A. Dollano | Occupation: Housewife | |

EDUCATIONAL BACKGROUND

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|--|----------------------|
| PRIMARY: Fourth Estate Elementary School | YEAR GRADUATED: 2004 |
| SECONDARY: Paranaque National High School | YEAR GRADUATED: 2008 |
| TRITIARY: Premiere Computer Learning Center | YEAR GRADUATED :2012 |
| COURSE: Information And Communication Technology | |

NATIONAL ATTAINMENT

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|---------------------------------|-------------------------|---------------|
| Book Keeping NC III | TESDA- Bernardo College | October 2011 |
| Computer Hardware Service NC II | TESDA- Bernardo College | November 2011 |
| Computer Programming NC IV | TESDA- Bernardo College | June 2012 |

ON JOB TRAINING

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|--------------------------|---------------------|-----------|-----------------|
| Land Pacific Corporation | Bf. Homes Paranaque | (Encoder) | March-July 2012 |
|--------------------------|---------------------|-----------|-----------------|

EMPLOYMENT BACKGROUND

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|----------------------------|--------------------|----------------------|------------------------|
| Jollibee | SM Sucat | Service Crew | Nov. 2008 - April 2009 |
| Lianas Supermarket | Lopez Pque. | Sales Personnel | Sept 2009 - Dec.2009 |
| Neighborhood Restobar | Bf.Homes Pque. | Service Crew | Oct.2010 - Dec. 2010 |
| Star Appliance Center Inc. | SM Makati | Sales Representative | Mar.2013 - May 2013 |
| Star Appliance Center Inc. | 5 Sm Branches | Sales Representative | May 2013 - Aug.2013 |
| Rustans Dept. Store | Alabang Town Cntr. | Sales Representative | Oct. 2013 - Dec.2013 |
| Ace Hardware | SM Sucat | Sales Representative | Mar.2014 - June 2015 |
| Ace Hardware | SM Southmall | Sales Representative | July 2015 - Feb. 2016 |
| Handyman | Robinsons BF Pque. | Sales Representative | April 2016 - March |
| 2019 | | | |

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|-------------------------|---------------|----------------------|-----------------------|
| Ace Builders North Edsa | SM North Edsa | Sales Representative | April 2019 - Oct.2021 |
| Ace Express North Edsa | SM North Edsa | Sales Representative | Nov.2021 - Aug.2022 |
| Carrefour | City Center | Stocker Staff | Sept. 2022 - Present |

CHARACTER REFERENCE

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|---------------------|---------------------------|-------------|-----------------|
| Ms. Micky Quilaquil | Bestank Area Manager | 09988481754 | Valenzuela City |
| Mr. Mark Yamat | Bestank Area Manager | 09988444413 | Valenzuela City |
| Love Joy Ilano | Human Resources Assistant | 66564176 | Doha Qatar |

I here by certify that the above information is true and correct with the best of my knowledge and belief.

Applicant Signature Over Printed Name