
MAYURAN SIVAYOGARAJAH

Doha, Qatar ♦ +97430859295 ♦ mayuran611990@gmail.com

PROFESSIONAL SUMMARY

Dynamic and results-driven professional with 15 years of experience in logistics and transportation. Excelled in route management and GPS navigation, ensuring timely and safe deliveries. Demonstrated exceptional time management and positive attitude, significantly enhancing customer satisfaction and operational efficiency. Proven track record in maintaining a clean driving record and conducting thorough vehicle inspections.

SKILLS

- Positive attitude
- Time management
- GPS Navigation Expertise
- Safe driving record
- Punctual and reliable
- Safe driving
- Time management skills
- Route management
- Delivery scheduling
- Pre-trip and Post-trip inspections
- Valid Driver's license
- Clean driving record
- Vehicle inspection
- Safe driver training

WORK EXPERIENCE

Delivery Driver, 01/2023 - 03/2024

PK BAG PRIVATE LTD – Wattala, Sri Lanka

- Operated a delivery truck in a safe and responsible manner, adhering to all traffic laws and regulations.
- Delivered products to customers within a designated area, ensuring timely and accurate delivery.
- Providing excellent customer service, responding to customer inquiries and resolving issues promptly.
- Managing delivery routes to ensure efficient and timely delivery.
- Maintaining accurate records of deliveries, including signatures, delivery times, and any issues encountered.
- Conducting pre-trip and post-trip inspections of the vehicle to ensure it is in good working condition.
- Maintained a clean and organized vehicle, adhering to company standards.
- Complying with company policies and procedures, including those related to safety, customer service, and vehicle maintenance.
- By maintaining accurate and detailed records, contributing to the smooth operation of the store and support informed decision-making.

Driver, 01/2017 - 07/2021

UNITED EQUIPMENT GROUP 27 – DOHA, Qatar

- Ensuring the safe transportation of company staff and supplies to various destinations.
- Planning and optimizing routes to minimize travel time and reduce costs.
- Performing routine vehicle inspections and maintenance tasks to ensure the vehicle is in good working condition.
- Being adaptable and flexible to changing transportation needs, traffic conditions, and other unexpected events.
- Transported passengers safely to the construction site along prescribed routes according to tight schedules.
- Ensured timely arrivals and departures by strictly adhering to schedules and effectively managing unforeseen circumstances.
- Completed pre- and post-trip bus inspections for safe passenger transportation.
- Maintained a clean and sanitary interior by regularly inspecting for cleanliness, removing trash, and reporting necessary repairs to management.

Sales Man, 01/2010 - 11/2014

Almarai Dairy Companies – DOHA, Qatar

- Identify potential customers, build relationships, and maintain long-term client connections.
- Promote and sell dairy products to retailers, wholesalers, and direct consumers.
- Analyze customer preferences and competitor activities to optimize sales strategies.
- Take orders from clients and ensure timely deliveries.
- Track inventory levels and coordinate with supply teams.
- Maintain sales reports and submit regular performance updates.

Store Keeper, 09/2008 - 12/2009

Crown Trading Company – Doha, Qatar

- responsible for accurately recording and maintaining detailed records of goods received, stored, and issued.
- Received product shipments and organized in stockroom storage area.
- Enhanced store organization by implementing effective storage solutions and space utilization techniques.
- Ordered goods from various vendors to maintain store merchandise levels.
- Maintained a safe working environment with strict adherence to safety protocols and guidelines.
- Minimized losses due to spoilage or damage by implementing proper handling techniques and storage conditions for goods.

LANGUAGES

Tamil

Native or Bilingual

English

Professional Working

Arabic

Elementary

Hindi

Professional Working

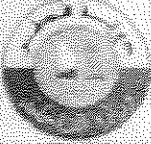
Sinhala

Professional Working

LICENSE

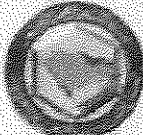
Heavy Vehicle License in Sri Lanka

Light Vehicle License in Qatar



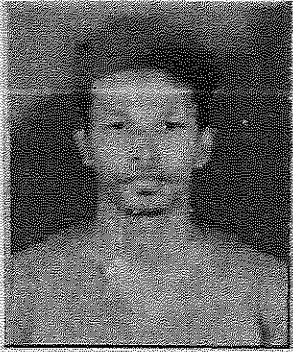
State of Qatar
Ministry of Interior
Traffic Department

دولة قطر
وزارة الداخلية
ادارة المرور



DRIVING LICENSE

29014400279



الاسم: مايورن سوايوهاراجا

NAME MAYURAN SIVAYOGARAJAH

NAT. SRILANKA الجنسية: سريلانكا

DATE OF BIRTH 1990-01-06 تاريخ الميلاد:










BLOOD GR. AB- فصيلة الدم:


FIRST ISSUE 2009-06-24 تاريخ اصدار:

VALIDITY 2024-07-02 تاريخ الانتهاء:

This license must be produced on demand to any police officer in uniform or on production of warrant card by police officer not in uniform

يجب ابراز هذه الرخصة لمن يطلبها من رجال الشرطة سواء كان بالزي الرسمي او عند ابراز هويته في حالة كونه بالملايس المدنية

Authorized Vehicles المركبات المصرح بقيادتها		Notes ملاحظات
EXCAVATOR حفار 	MOTOR CYCLE دراجة نارية 	نظارة طبية Glasses <input type="checkbox"/>
CRANE كرين 	CAR سيارة خفيفة 	عدسات Lenses <input type="checkbox"/>
LOADER شاول 	BUS حافلة 	أوتوماتيك Automatic <input type="checkbox"/>
FORKLIFT رافعة شوكية 	MED. TRUCK شاحنة متوسطة 	إحتياجات خاصة Handicaps <input type="checkbox"/>
OTHER أخرى <input type="checkbox"/>	TRAILER قاطرة ومقطورة 	إعاقات سمعية Hearing Disability <input type="checkbox"/>
Licensing Authority سلطة الترخيص		القرع بالأعضاء Organ Donation <input type="checkbox"/>



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