



**Oladipupo Okunola.**

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### **Professional Summary**

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Experienced and reliable driver with a proven track record in transporting passengers and goods safely and efficiently. Skilled in route planning, vehicle maintenance, and adherence to traffic laws and safety regulations. Strong background in logistics coordination, record-keeping, and customer service. Proven ability to handle cargo securely, respond to emergencies effectively, and maintain vehicles in top condition. Dedicated to professionalism, punctuality, and ensuring a smooth and safe transportation experience.

### **Professional Experience**

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#### **Family Food Centre**

**Qatar.**

Cleaner | March 2024 – Till Date.

Performed daily cleaning tasks, including sweeping, mopping, dusting, and vacuuming, resulting in a consistently clean and organized workspace.

- Perform thorough cleaning and sanitation tasks to maintain cleanliness and hygiene in designated areas.
- Sweep and mop floors, ensuring they are free of dust, dirt, and debris.
- Dust surfaces, furniture, fixtures, and shelves.
- Cleaning and sanitizing restrooms, including toilets, sinks, and fixtures.
- Emptying trash bins and replacing liners.
- Sanitizing countertops and food preparation areas.
- Replenishing cleaning supplies and toiletries in restrooms and public areas.

#### **AZ Express Generale Logistique Ltd.**

**Lagos – State.**

Driver | September 2019 – July, 2023.

Safely operated a company vehicle to transport passengers or goods to various destinations.

- Demonstrated excellent knowledge of traffic rules, regulations, and road safety practices.
- Ensured timely pickups and drop-offs, adhering to schedules and routes.
- Provided exceptional customer service, assisting passengers with boarding, luggage, and any special requests.

- Managed accurate records of mileage, fuel consumption, and maintenance activities.
- Responded to emergencies or unexpected situations in a calm and effective manner.
- Upheld a strong commitment to safety, consistently following safety protocols and procedures.
- Collaborated with dispatchers or supervisors to optimize routes and meet delivery or pickup requirements.
- Communicated effectively with passengers or clients, ensuring a positive experience.

**Titan Natural Limited.**

**Ogun State.**

Driver | January, 2012 - August, 2019.

Safely operating vehicle, maintaining it, planning efficient routes, handling cargo, keeping accurate records, ensuring safety, responding to emergencies, and adapting to changing conditions.

- Loaded and unloaded cargo, ensuring proper handling and securing of items.
- Planned routes to maximize efficiency and on-time deliveries.
- Adhered to company policies and procedures, including those related to safety and compliance.
- Conducted vehicle inspections, reporting any maintenance or safety concerns promptly.
- Maintained accurate records of shipments, deliveries, and inventory.
- Demonstrated strong attention to detail to prevent accidents or damage to cargo.

#### **Area of Expertise**

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|--------------------------------------|-------------------|
| ▪ Safe and Defensive Driving         | ▪ Time Management |
| ▪ Route Planning and Navigation      | ▪ Communication   |
| ▪ Vehicle Maintenance and Inspection | ▪ Problem Solving |
| ▪ Customer Service                   | ▪ Adaptability    |
| ▪ Cargo Handling                     | ▪ Record Keeping  |

#### **Education**

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2015	2003
OND Accounting	W.A.E.C
The Polytechnic of Ibadan   Oyo-State.	West Africa Examination Council  Nigeria.

#### **TRAINING ATTENDED WITH DATE**

2022	Occupational and Environmental Safety, Security and Health Course (HSE Level 1, 2 & 3).	Absolute HSE Co. Ltd
2018	Driving Safety Training Courses (with Practical).	Titan Natural Limited

#### **Reference**

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Available upon request.