

## Abdul Latheef.M



### Personal details

- Abdul Latheef.M
- latheekdy@gmail.com
- 00974 30 02 83 23
- Melepattu House, Thiruvambadi Road, Omassery 18476 Doha
- October 11, 1985
- Kozhikode, Kerala, India
- Qatar
- Male
- Indian

### Skills

- MS Office
- Internet
- Excellent Communication
- Ability to work for sincere and confident
- Dedicated, hard working and self-reliant
- Organizing and performing group items

### Profile

Over 10 years of Experience in Driving, Salesman and Messenger Light driver (w/Qatar Driving License) In charge of sim card activation Sim card distribution on other branches Promodizer Scheme communication Document submittal

### Education

- Plus two** 2000 - 2002  
V-Tech College, Kerala, India
- SSLC** 2000  
Government High School, Neeleshwaram, Kozhikkode, Kerala, India

### Employment

- Driver cum Messenger** Jun 2011 - Present  
AGA-MEP, US AIR BASE QATAR STRATEGIC MILITARY FACILITIES  
Main Contractor: I.C.G.M.Ltd
- Marketing Executive** Sep 2003 - Apr 2011  
IDEA CELLULAR LIMITED, KERALA, INDIA
- Marketing Executive** Sep 2002 - Aug 2003  
NICODAS MARKETING COMPANY, KERALA, INDIA

### Courses

MS Office Diploma in Computer Applications

### Skills

- MS Office**
- Excellent Communication** ●●●●●●●●●●
- Ability to work for sincere and confident** ●●●●●●●●●●
- Dedicated, hard working and self reliant** ●●●●●●●●●●
- Organizing and performing group items** ●●●●●●●●●●
- Route planning** ●●●●●●●●●●
- Safety compliance** ●●●●●●●●●●
- Traffic regulations** ●●●●●●●●●●
- Time management** ●●●●●●●●●●
- Record keeping** ●●●●●●●●●●
- Emergency response** ●●●●●●●●●●

## Languages

- English
- Hindi
- Malayalam
- Arabic

## Hobbies

- Playing Football
- Chess
- Cricket

- Effective communication
- Attention to detail
- Conflict resolution
- Team collaboration
- Patience and tact
- Passenger support
- Vehicle inspections
- Load securing
- Traffic law observation
- City-non city driving
- Accident prevention
- Flexible schedule

