



MOHAMED ISMAIL MOHAMED FAZIR

Mobile No:-00974 71472926

From : Doha Qatar

Email Id: fazilnasee@gmail.com

Dear Sir

SUBJECT: - APPLICATION FOR THE POST OF MESSENGER / DRIVER

OBJECTIVES

To secure a position with a well-established organization with a stable environment that will lead to a lasting relationship in the field of customer service. To work in a professionally managed, challenging environment, which gives greater opportunities to achieve high standards of performance and encourages new learning.

MY VALUES

- * **Driving skills 10 years (Qatar Driving experience)**

Responsibilities

- * Clarifying your scheduled and anticipated deliveries before each shift begins.
- * Fetching, checking, and signing for parcels at their respective collection points.
- * Devising and choosing the most effective routes.
- * Transporting items to drop-off points.
- * Answering recipients' questions about the delivery process.
- * Ensuring that both yourself and the recipient sign all relevant documentation upon delivery.
- * Taking special care to load the parcels into your bag or vehicle in a safe manner.
- * Maintain vehicle equipment; replace oil, fill gas tank, perform general motor vehicle maintenance as needed for safety.

WORK EXPERIENCE

Company	Position	Year	Location
Telephony	Driver Cum Messenger	December 2019 to December 2023	Doha Qatar
L & T Electric & Automation project	Driver Cum Messenger	July 2014 to April 2019	Doha Qatar

COMPUTER PROFICIENCY

- * Proficient in Microsoft Word and Excel.
- * Having Knowledge of E-mail. Internet.
- * Typing Skills.
- * Having Knowledge in Focus.

EDUCATION QUALIFICATION

- *Board of Higher Secondary Passed from 2009 Government of Sri Lankan.

ADDITIONAL QUALIFICATION

- * **Qatar Driving License.**
- * Sri Lankan Driving License.

PERSONAL TRAITS

- * Good Communication Skill.
- * Excellent Team player.
- *Time management.
- * Ready to accept changes and challenges.
- * Quick Learner and Good Observer.
- * Hard Worker.

PERSONAL DETAILS

Name as in Passport:- MOHAMED FAZIR	Nationality : - Sri Lankan
Date of Birth :- 25/10.1992	Place of Birth : - Eravur
Father Name :- MOHAMED ISMAIL	Marital status : - Married
Language :- English, Hindi, Tamil, Sinhala	Religion : - Muslim
Passport No :- N9316880	Date of Expired : - 25/12/2032

DECLARATION

I hereby declare that the particulars mentioned in this bio-data true and correct to the best of my knowledge. I promise that if given a chance, I will strive for excellence in your esteemed institution.

Yours Faithfully

MOHAMED FAZIR