



**MOHAMED ISMAIL MOHAMED FAZIR**

**Mobile No:-00974 71472926**

**From : Doha Qatar**

Email Id: [fazilnasee@gmail.com](mailto:fazilnasee@gmail.com)

**Dear Sir**

**SUBJECT: - APPLICATION FOR THE POST OF MESSENGER / DRIVER**

**OBJECTIVES**

To secure a position with a well-established organization with a stable environment that will lead to a lasting relationship in the field of customer service. To work in a professionally managed, challenging environment, which gives greater opportunities to achieve high standards of performance and encourages new learning.

**MY VALUES**

- \* **Driving skills 10 years (Qatar Driving experience)**

**Responsibilities**

- \* Clarifying your scheduled and anticipated deliveries before each shift begins.
- \* Fetching, checking, and signing for parcels at their respective collection points.
- \* Devising and choosing the most effective routes.
- \* Transporting items to drop-off points.
- \* Answering recipients' questions about the delivery process.
- \* Ensuring that both yourself and the recipient sign all relevant documentation upon delivery.
- \* Taking special care to load the parcels into your bag or vehicle in a safe manner.
- \* Maintain vehicle equipment; replace oil, fill gas tank, perform general motor vehicle maintenance as needed for safety.

**WORK EXPERIENCE**

<b>Company</b>	<b>Position</b>	<b>Year</b>	<b>Location</b>
Telephony	Driver Cum Messenger	December 2019 to December 2023	Doha Qatar
L & T Electric & Automation project	Driver Cum Messenger	July 2014 to April 2019	Doha Qatar

### **COMPUTER PROFICIENCY**

- \* Proficient in Microsoft Word and Excel.
- \* Having Knowledge of E-mail. Internet.
- \* Typing Skills.
- \* Having Knowledge in Focus.

### **EDUCATION QUALIFICATION**

- \*Board of Higher Secondary Passed from 2009 Government of Sri Lankan.

### **ADDITIONAL QUALIFICATION**

- \* **Qatar Driving License.**
- \* Sri Lankan Driving License.

### **PERSONAL TRAITS**

- \* Good Communication Skill.
- \* Excellent Team player.
- \*Time management.
- \* Ready to accept changes and challenges.
- \* Quick Learner and Good Observer.
- \* Hard Worker.

### **PERSONAL DETAILS**

<b>Name as in Passport:-</b> MOHAMED FAZIR	<b>Nationality</b> : - Sri Lankan
<b>Date of Birth</b> :- 25/10.1992	<b>Place of Birth</b> : - Eravur
<b>Father Name</b> :- MOHAMED ISMAIL	<b>Marital status</b> : - Married
<b>Language</b> :- English, Hindi, Tamil, Sinhala	<b>Religion</b> : - Muslim
<b>Passport No</b> :- N9316880	<b>Date of Expired</b> : - 25/12/2032

### **DECLARATION**

I hereby declare that the particulars mentioned in this bio-data true and correct to the best of my knowledge. I promise that if given a chance, I will strive for excellence in your esteemed institution.

**Yours Faithfully**

**MOHAMED FAZIR**