

Duncan Njuraita

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SUMMARY

Experienced and dependable professional driver with over ten years of expertise in delivering exceptional customer service and ensuring passenger safety. Seeking to leverage my extensive driving experience and proven track record of reliability in a dynamic work environment.

EXPERIENCE

Strong Rent a Car - Professional Driver

Doha, Qatar

02/2013 - 05/2024

- **Daewoo E&C:** Provided safe and timely transportation for project executives and staff, ensuring smooth travel between construction sites and corporate offices. Adapted to demanding schedules and coordinated logistics efficiently.
- **FLSmith & CO.:** Assisted in transporting engineers and technicians for industrial projects. Maintained a high level of professionalism while adhering to strict safety regulations.
- **Westin Hotel:** Delivered exceptional service as a hotel chauffeur, ensuring a premium guest experience. Assisted VIP clients with courteous hospitality and efficient transport solutions.
- **Discover Qatar:** Played a key role in facilitating guided tours and transportation for tourists. Showcased Qatar's landmarks while maintaining high service standards.
- **Georgetown University:** Transported lecturers and academic staff from their accommodation to Georgetown University, ensuring timely and safe arrival for their classes and events.
- **Mitsubishi:** Conducted testing for the new Mitsubishi Fuso Canter, ensuring performance evaluation under real-world driving conditions. Maintained strict adherence to safety and technical guidelines.
- **Qatar Standards:** Transported building material samples from construction sites, plants, and factories to laboratories for quality testing. Ensured proper handling and timely delivery of materials to support compliance with regulatory standards.
- **VIP Transportation:** Provided VIP transportation for executives, government officials, and sports teams, sometimes under police escort. Ensured discretion, safety, and a smooth travel experience.
- **Sales Team Support:** Assisted the sales team by inspecting and preparing vehicles before delivery to customers, ensuring top condition and compliance with company standards.

SKILLS

- Defensive driving and safety adherence
- Route planning and GPS navigation
- Manual and automatic transmission expertise
- Routine vehicle checks and upkeep
- Customer service and professionalism
- Time management and punctuality

EDUCATION

2006

Christian Industrial Training Center (CITC)

Thika, Kenya

Certificate of Higher Education:
Motor Vehicle Mechanics