



HEZRON KIMWAKI NJUGUNA

MERCHANDISER / DELIVERY DRIVER

CONTACT

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✉ hezkimwaki@gmail.com

📍 Nauja

ID 29240401053

EDUCATION

THIKA TECHNICAL COLLEGE

2012 - 2014

Certificate in Automotive
Engineering

DOHA DRIVING SCHOOL

July - October 2023

Attained a Valid Driving License

SKILLS

- Driving & Navigation
- Customer Service
- Time Management
- Vehicle Maintenance
- Communication
- Confidentiality
- Problem-Solving
- Logistics & Inventory
- Adaptability
- Attention to Detail

LANGUAGES

- English (Fluent)
- Swahili (Fluent)
- Arabic (Basics)

PROFILE

A dedicated and hardworking professional with extensive experience in merchandising and driving, offering exceptional skills in product stocking, sales support, inventory management, and customer service. Adept at driving and delivering products safely while ensuring the highest standards of merchandise presentation and stock management. Excellent interpersonal skills and a keen attention to detail, with a proven track record of maintaining high standards in both merchandising and transportation roles.

WORK EXPERIENCE

Delivery Driver

July 2024 - February 2025

Talabat - Qatar

- Delivered food orders across Qatar, ensuring accuracy and timely service.
- Managed a fast-paced schedule while providing excellent customer service.
- Maintained a clean driving record and adhered to all traffic laws.
- Verified orders for accuracy before delivery and addressed customer concerns promptly.

Personal Driver

January 2023 - February 2024

Private Client - Qatar

- Provided safe and punctual transportation for a private client to appointments, events, and meetings.
- Managed vehicle maintenance, including servicing, inspections, and cleanliness.
- Maintained confidentiality and professionalism while respecting client privacy.
- Optimized driving routes for timely arrivals and fuel efficiency.
- Assisted with errands, pickups, and managing the client's personal schedule.

CORE COMPETENCIES

- Route Planning & Navigation
- Customer Service Excellence
- Time Management & Punctuality
- Vehicle Maintenance & Safety Checks
- Delivery Management & Logistics
- Confidentiality & Discretion
- Multi-tasking & Efficiency
- Communication & Interpersonal Skills
- Problem Solving & Adaptability