



# OLIVER JOHN ALVAREZ JR.

## RESTAURANT SUPERVISOR

### CONTACT

+97430868884

oliverjohn1204@gmail.com

Umm Ghuwailina, Doha, Qatar

### EDUCATION

MAY 2021-AUG 2021  
ICON TRAINING CENTRE

- BUSINESS MANAGEMENT (LEVEL4)

1995-1998

PERPETUAL HELP RIZAL, PHILIPPINES

- Undergraduate in Bachelor of Science in Computer Science Major in Programming

### SKILLS

- Driving (w/ License)
- Multitasking Abilities
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

### LANGUAGES

- English (Fluent)
- Tagalog (Fluent)

### PROFILE

Business driven supervisor with more than 7 years of experience planning and organizing work schedules, communicating goals and objectives and complying with guidelines and procedure. Analytical and determined individual who is reliable and responsible team member.

### WORK EXPERIENCE

**FRESHII (QATAR) DEC 2018 - PRESENT**  
RESTAURANT SUPERVISOR

- Oversees the production of food and beverage items to make sure that the distribution is in appropriate temperature and quality.
- Lead, mentor, and manage a high-performing sales team, fostering a collaborative and results-driven work environment.
- Monitor sales, requisition of stocks and management.

**TIGER COOKIES (QATAR) MAR 2017 - OCT 2018**  
TEAM LEADER

- Provides guidance and instruction to the whole team for daily operation.
- Ensuring that all products are made to the highest standards and the team is working efficiently and effectively.
- Responsible in handling payments from the customers.

**RIXOS BAB AL BAHR (U.A.E.) OCT 2014 - DEC 2016**  
LAUNDRY SUPERVISOR/ MANAGER

- Develop and maintain strong relationships with partners and the team.
- Monitor and maintain chemical consistency to remove stains.
- Organizes the laundry department and maintains all the relevant records i.e. monthly reports, pay tracks, schedules, inventory of linens, budget for the uniform.
- Controls and oversees all laundry operators, laundry supplies and materials to ensure maximum efficiency in performance.

## PERSONAL INFORMATION

DATE OF BIRTH: APRIL 12, 1978

PLACE OF BIRTH: BACOR, CAVITE

HEIGHT: 5,9"

WEIGHT: 170 LBS

## REFERENCE



**YEGANEH SEIFI**



**MANAGER**



yeganeh@sprinkles.qa



Doha, Qatar



**SELMA GUNENDI**



**EXECUTIVE HOUSEKEEPER**



selmagunendi@rixos.com



Alamein, Egypt



**SUNIL RAJAK**



**LAUNDRY MANAGER**



sunil@hyatt.com



Abu Dhabi, UAE

This is to certify that the above information is true to the best of my knowledge.

**OLIVER JOHN ALVAREZ JR.**

### **CENTURY HOTEL (QATAR)**

**OCT2011 - APR 2014**

LAUNDRY/ DRY CLEANER ATTENDANT

- Operates and maintain machines.
- Perform daily dry cleaning operations including sorting, pressing and finishing of garments.
- Maintain cleanliness in the working area while assisting fellow laundry attendants in loading and unloading laundry washers and dryers.
- Wrapping laundry items for pick up or delivery to customers and hospitality guests.

### **HOTEL AL KHOZAMA (K.S.A.)**

**MAY 2009 - JAN 2010**

LAUNDRY ATTENDANT

- Sorting laundry items by color, fabric type, ensuring each clothing article is washed in proper machine cycle.
- Wash and dry all dirty linens, towels as directed by management.
- Providing an adequate, clean and constant supply of linen to all users.
- Keeping the laundry area clean and tidy.
- Assist with ironing, folding and bagging of laundered items for customer collection.

### **AL FAISALIAH HOTEL (K.S.A.)**

**JAN2007 - APRIL 2009**

ROOM ATTENDANT

- Cleans guest rooms. Includes making beds, cleaning of mirrors, dusting and polishing of furniture and fixtures.
- Replenish guest rooms and bath amenities, supplies and linen in accordance to operating standard.
- Inspect room for repairs of fixtures.
- Report room status to front desk in accordance with hotel procedures.
- Respond to guest requests and complaints.

### **301ST AREA SUPPORT LSA ANACONDA**

**(IRAQ)**

**MAY 2004- MAR 2005**

DRY CLEANER/ PRESSER ATTENDANT

- Receive and mark article for laundry or dry cleaning with identifying code or name.
- Mix and add detergent, dyes, bleach starches, other solutions and chemicals to clean, color, dye and stiffen articles.
- Press the uniform and civilian clothes of US soldiers.

### **DUSIT HOTEL (U.A.E.)**

**DEC 2000- DEC 2002**

ROOM ATTENDANT

- Cleans guest rooms. Includes making beds, cleaning of mirrors, dusting and polishing of furniture and fixtures.
- Replenish guest rooms and bath amenities, supplies and linen in accordance to operating standard.
- Report room status to front desk in accordance with hotel procedures.

### **DUSIT THANI (PHILIPPINES)**

**MAY 1999 - OCT 2000**

LAUNDRY ATTENDANT

- Keeping laundry clean and organized.
- Responsible to wash, dry, fold personal items and hotel linens.
- Receive, evaluate condition, separate and launder soiled linen from guests.