# **CURRICULUM VITAE**

# Samir Gurung

Mob: +974 - 70742099

Email ID: samirkss2022@gmail.com

Doha - Qatar

### Career Objective:

To be a member establishment that offers prospect for career advancement with the capacity of improving oneself contributing significantly to the progress of the organization goals through hard work honest dedication and efficiency.

## **Work Experience:**

- ➤ 12 years' experience as Admin Assistant with PRO at Al- Hamad Garage in Doha Qatar
- ➤ 04 years' experience as Admin Assistant with PRO at AL Yola Gargae in Doha- Qatar
- ➤ 05 years' experience as Admin Assistant with PRO at Sky Contracting and Heavy Equipment in Doha- Qatar

### **Education Qualification:**

- ➤ Higher Secondary school Passed from Nepal.
- ➤ Having A Valid Qatari license.

### **Skills and Strengths:**

- > Good communication & interpersonal skills.
- > Punctual and hard working.
- > Disciplined and Honest.
- > Ability to work under pressure and tight work schedule.
- > Well versed in customer relationship management.
- > Committed to any official work /document.
- > Having a Knowledge of Office administrative

### **Personal Details:**

Full Name
Date of Birth
Samir Gurung
05/07/1980

Gender : MaleMarital Status : MarriedNationality : Nepal

Passport No.
 Validity
 QID No.
 License status
 PA3058620
 22/07/2034
 28052403938
 Light Driving

# Language Proficiency:

> English Good Arabic Good Hindi Excellent

### DECLARATION:

I hereby certify that all above mentioned information are true and correct to the best of my knowledge and belief





الاسم: سلمير جورنج

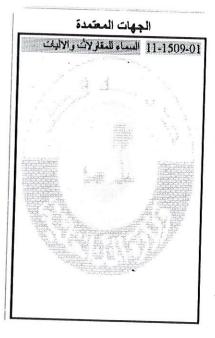
Name: SAMIR GURUNG

الجنسية: نيبال

الكفيل: 11-1509-01

السماء المقاه لات و الألبات





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12 NOV 2014 DEPARTMENT OF PASSPORTS परेक गुरम्पक्र कड़ जिस्टन

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SUNTALA BARI, ILAM 7,

सहसानी नं. | PASSPORT NO

PA3058620

राहदानी PASSPORT

मुलूक स्रोत । COUNTRY CODE

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05 JUL 1980

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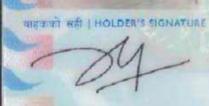
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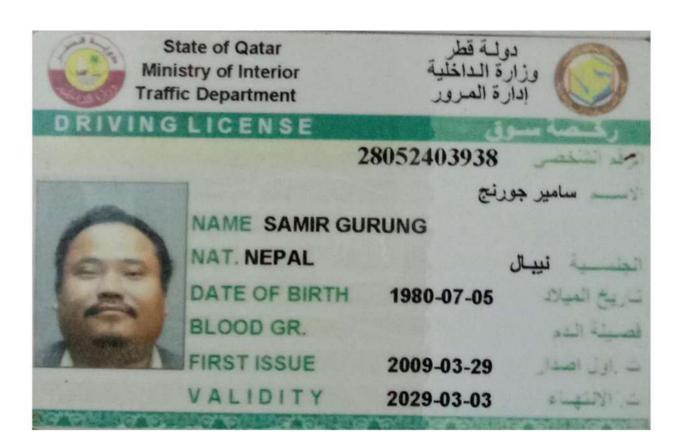
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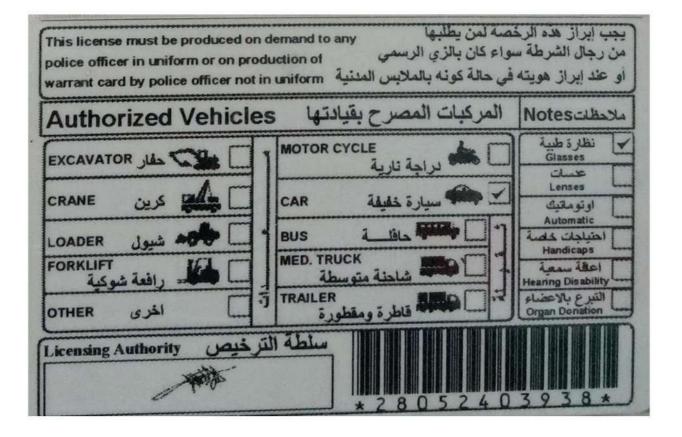
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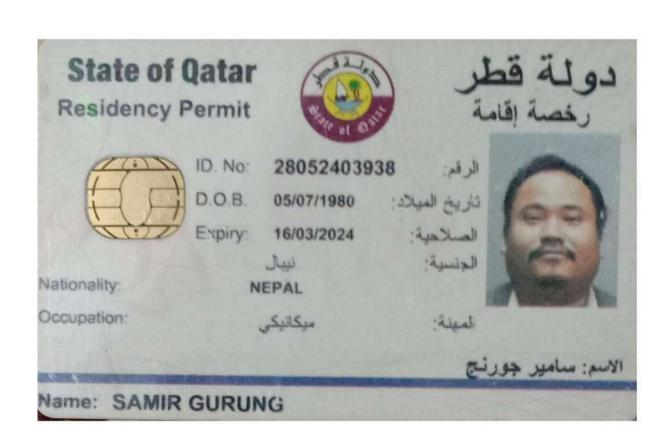
MOFA, DEPARTMENT OF PASSPORTS



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