

PAUL MUREITHI MUGAMBI

EDUCATION

2020- Computer college

Certificate in Computer packages

MWENJE MIXED SECONDARY SCHOOL

2015-2019: Kenya Certificate in Secondary Education (**K.C.S.E**)

WORK EXPERIENCE

Mr Valet Parking Solutions- Parking Valet-Doha Qatar

May 2022- To date

Duties and Responsibilities

- Greeting guests.
- Helping to unload luggage.
- Parking cars carefully and returning vehicles quickly when guests are ready to leave.

Roots Resort Sagana- Waiter

January 2021- March 2022

Duties and Responsibilities

- Welcoming and seating guests.
- Taking guest orders.
- Communicating them effectively to the kitchen and in addition.
- Memorizing the menu and offering recommendations to upsell food and drinks.

Safaricom Limited -Sales Representative

April – December 2020

Duties and responsibilities

- Sell telecommunications products and services to both individuals and companies.
- Build market position by locating, developing, defining, negotiating, and closing business relationships.
- Identify, contact and build relationships with prospective customers through a combination of telephone and in-person cold calls, networking and referrals to obtain appointments.
- Book and install new lines/circuits/bundles/services to meet established monthly quotas.
- Write and submit accurate orders.
- Submit pricing and pre-qualification requests reflecting the client's requirements.
- Maintain open and effective lines of communication throughout the organization to maintain a sense of teamwork, enthusiasm, pride, and quality workmanship.
- Define personal and corporate revenue objectives.

SKILLS

- Listening skills



PROFILE

Excellent interpersonal skills with 2+years experience in customer service. Having worked as in different departments, I have learnt to multi-task in different areas to meet deadlines while following standards. I am a highly motivated young individual intending to make headway in my career with fresh ideas, and constructive input to already existing ideas. With passion and creativity, I intend to be excellent in all I do, in the process of being a living legacy, impacting positively and transforming lives.

CONTACT

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HOBBIES

- Travelling
- Socializing
- Avid reader
- Exercises

- Computer skills
- Customer service oriented
- Verbal and written communication skills.
- Problem analysis and solving skills.

REFEREES

Available Upon Request