

# PERSONAL INFORMATION

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Nationality: India. QID: 26835633706 Expiry: 17/10/2025

Passport Number: T - 0542041
Place of issue: Bangalore
Date of issue: 17/01/2019,
Date of expiry:16/01/2029
Date of Birth: 3/08/1968
Marital status: Married
Present Address:: 58, Zone
91, Meshaf, Al Wakra, Qatar

### LANGUAGES KNOWN

English Hindi Malayalam Urdu Tamil Arabic

# **Abdul Basheer**

#### **SUMMARY**

Organized Sales Manager with strong background in team leadership and driving operational success. Proficiency in strategic planning, sales growth, and customer relationship management. Fostering collaborative work environment, enhancing productivity, and ensuring high standards of service delivery, bringing results-focused approach to achieving business objectives and improving regional performance. Well-versed in handling multiple operational areas each day to drive business efficiency and necessary evolution. Customer-focused, successfully contributing to company profits by improving team efficiency and productivity. Skilled at effective negotiations, Excellent organizational skills to enhance efficiency and lead teams to achieve outstanding sales.

#### **EDUCATION**

Karnataka Board of Education - Bangalore | SSLC - 01/1985 Computer Application - Bangalore | DIPLOMA - 01/2003 Mechanical Engineering - Bangalore | DIPLOMA - Automobile, 01/1988

#### **WORK EXPERIENCE**

# Sales Manager | 02/2023 - Current Dew Drops - Thrissur, Kerala, India

Company Overview: Company Deals Commercial and Domestic water filters Customer Relationship Management, manage relationships with customers, including handling inquiries, complaints, and feedback Monitor potential risks and safety concerns related to travel and make arrangements to mitigate the risks To provide excellent customer services and is available to address any concerns or issues that may arise during the completion of work Company Deals Commercial and Domestic water filters

# Safety Officer | 04/2019 – 07/2021 Blue Zone Avenue - Bangalore, India

Company Overview: supply of security staffs and sales and services Safety equipment CCTV installation, System network, site work Testing and commissioning of safety equipment's Ensuring the system is working properly by conducting full tests Setting up fire alarm systems and access control solutions, monitoring, diagnosing, installing, configuring, and maintaining them under strict regular exercise. Identifying faults, fixing, or replacing safety equipment, performing routine maintenance.

Providing technical assistance to end shifts

# Sales Manager | 01/2006 - 04/2012 Maxwell Diesel System Pvt Ltd. - Bangalore, India

Monitoring team members' performance closely & maintaining proper feedback Maintaining the Sales & Service records & constantly coaching and motivating team members to deliver greater sales targets Mentoring and hand holding new joiners on service & process to mold them for future professionals Mentoring sales personals' on achieving the sales targets

# Assistant Cell Officer | 10/1996 - 06/2004 Dubai Aluminum Company DUBAL - Dubai, UAE

Operation of Pot-Cell, Servicing & Trouble Shooting of Hydraulic Valves Tapping of Metal & Anode setting Operating of General Purpose / Anode setting cranes (overhead) Hand Holding the new joiners and providing Health & Safety Skills related training

Shift-In-Charge | 03/1991 - 12/1992 M/s. Oman Concrete Products EST. - Muscat, Sultanate of Oman, Preparing Production Reports Handling Machine Equipment's Troubleshooting of Mixer Machines

#### **SKILLS**

Win10, Microsoft Office, Excel, PowerPoint Trouble Shooting on CCTV Cameras Computer-related issues Safety, health, and environmental hazards Staff training and development Merchandising and display management Customer orientation Sales development & Planning Inventory control Leadership excellence Logistics management Workforce management.

#### **CERTIFICATIONS**

Communication skills and Personality Development Program, Safety training,

Customer Handling and Enhancing Personal Productivity Diploma in networking and system management

**Abdul Basheer**