

## Professional Resume

**FATHIMA RAHNA**

**+974 71542960**

**CAD Draftsman**



### **Career Objective:**

Looking for a new and challenging position, one which will make best use of my Existing creative skills and experience and also further my personal and professional Development. **Years of Experience: 9, GCC (Qatar 5 Year)**

### **Personal Attributes:**

- \* Highly interactive and Communicative to meet user's requirements
- \* Extremely Hardworking and Innovative
- \* Exposure to key courses during my Academics
- \* Friendly nature
- \* Pleasant personality

### **KEY SKILLS AND COMPETENCIES**

- \* Good knowledge of construction detailing and material properties.
- \* Excellent knowledge of: AutoCAD & sketch up
- \* Good knowledge of Building Rules and regulations in Qatar Govt.
- \* Capable of running with a project from initial concept to completion.
- \* Ability to translate 2D drawings into 3D visuals.

### **Academic Credentials:**

- \* Diploma in Civil Engineering (All India Technical Educational Society)
- \* ITI Draughtsman Civil (National Council For Vocational Training, Govt. Of India).
- \* Higher Secondary (S.N HSS Kanimangalam, Thrissur, Kerala).
- \* SSLC (A K.M HSS, Thissur, Kerala, India)

### **Software skills:**

- \* Operating system Windows 7, XP, Linux, Vista
- \* MS Office
- \* Auto cad
- \* V-Ray
- \* Sketchup

### **Declaration**

I hereby declare that the above information and details are true to the best of my knowledge and belief.

Fathima Rahna

### **Profile**

Qualified Architectural and MEP Draftsman with 5years of professional experience acquired on technically commercial and residential buildings schemes with project value skilled in Designing management.

### **Architectural & MEP**

- Preparation of Detailed Plan, Elevations and Section for Municipality and Consultant approval.
- Preparation Drainage and Water supply.
- Preparation of shop drawings (Power, Lighting, Fire-alarm security systems, EHV HV& LV system, Earthing & Lightning etc.) for consultant approval.
- Preparation of As -Built drawings after completion of the project
- Preparation of work progress schedule on a daily basis.
- Preparation of DB schedule with Single line diagram
- To co-ordinate with various departments- Structural, Architectural & Mechanical.

### **Experience Summary**

- **2016-2021**

CAD Draftsman (Architectural/MEP)

Alkhor Engineering and Consultancy– Al khor, Qatar

- **2021 – 2025**

Auto cad Draftsman

SumayyaSalih Architects – Kerala, India