

CURRICULUM VITAE

GILBERT MASINDEMASIKA

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BIO- DATA

Nationality Kenyan

Birth 17th May 1978

Marital status Married

Gender Male

Religion Christian

Languages English & Kiswahili

PERSONAL/CAREER OBJECTIVES

- To be part of dynamic and a challenging field environment hence helping the organization to achieve its set goals.
- To work with utmost competency and integrity in order to enhance core values and goals attainment in the organization.
- To apply theoretical knowledge and skills that I acquired into practical field.
- To work in a situation that calls for total dedication, creativity and innovation.

PERSONAL CORE VALUES

- Honesty

- Accountability
- Concern for others
- Punctuality

EDUCATIONAL BACKGROUND

- 1996 to 1999 Muliro High school

PROFESSIONAL

2007 AA certificate of competence

2003 Occupational tests for Driver's grade THREE (ministry of roads and Public works)

2001 Suitability test for Drivers (Ministry of Roads and public works)

2007 Driving course (classes: B, B3, C, C1, D1, D2, D3).

FURTHER QUALIFICATIONS & SKILLS

Certificate in computer packages course. (2009)

Volunteering Skills from

16th November 2022 to 18th December 2023

- Qatar Football World Cup 2022. I participated in Ceremonial programs for Qatar world cup 2022 opening ceremonies on 21st Nov 2022 and closing ceremonies on 18th Dec 2022.

Acquirements :

1.Host country FIFA World cup 2022 Certificate of Appreciation.

2.FIFA World cup 2022 certificate of appreciation.

From 2017 to 2019(During holy month of Ramadan Every year)

- At EC Mosque in Qatar Foundation as a Team Leader During Ramadan Iftar Programs. Involved in coordinating with the team on arranging, setting and preparing food parcels for the community in Qatar to be issued after every evening, coordinating in crowd control for smooth process and more tasks as assigned by organizing managers.

Acquirements :

1. AC mosque (Qatar foundation) Ramadan Certificate of appreciation 2017.
2. AC mosque (Qatar foundation) Ramadan Certificate of appreciation 2018.
3. AC mosque (Qatar foundation) Ramadan Certificate of appreciation 2019.

PROFESSIONAL WORK EXPERIENCE

2023- Mowasalat Transport company (BOC special events AFC and World Aquatic Athletes

DUTIES: Monitoring vehicles using software like NEC, FMS, Ken kart and Yutong vehicle plus.

Rahaa

Directing drivers in case of off route.

Investigating and preparing reports of incidents and accidents by use of system camera devices in the vehicles.

2022 -Mowasalat Transport company (TBS project world cup 2022).

DESIGNATION: TBS HR Worker Depo Welfare Officer.

DUTIES: Handling welfare tasks in the assigned depo including listening to all staff grievances concerning accommodation, WIFI, beddings, maintenance, water supply, medical, food, transport, identification cards, medical cards, salary issues, recreational area, operations duty, issue and being key vocal in charge during any shifting transfers among others by follow up to the concerned parties to attend to any sort of complains effectively and make daily reports to management during preparations, 2022 world cup event period and after 2022 world cup.

Acquirements :

Mowasalat 2022 world cup certificate of appreciation- Mowasalat offered transport services to all to 2022 world cup fans, VVIPs, VIPs among others before, during and after the event.

2022 to 2023-Mowasalat Transport company (TBS 2022 WORLD CUP PROJECT)

DESIGNATION: HR Driver Recruitment coordinator.

DUTIES: Conducting virtual Bus captains' interviews, travelling overseas for Bus captains physical pre- driving test, documents assessment and verification, system uploading selected Bus captains for offer approval among other assigned HR tasks. Reporting to recruitment manager.

Dec 2021-Mowasalat Transport company (FIFA Arab Cup 2021)

DESIGNATION: Deputy Manager Bus systems.

Oversaw HC21 Bus system in Ahmed Bin Ali stadium (AAS)Doha where was filtering Buses allocated to operate from the stadium to different designated locations and back through Fleet management system (FMS) which is a standard interface to vehicle data. monitoring the movement of Buses, their exact locations, expected arrival time and if they have how many passengers on board. Giving updated information to stadium workforce to be ready for arriving wave of Buses. seat slide of Bus captains and organizing for their meals. All during the event.

1st December 2019 – 30 October 2021

DESIGNATION: Shift Support Agent MT Sec Al Rayyan Operations (Quality Inspector).

DUTIES: School Daily Field Inspection of company Sec Buses and Drivers Status in Relation to company quality assurance policies and preparing of a daily report on the same.

Preparing and issuing of driver walk around checklist (DWAC)
Monitoring (DWAC) and preparing weekly report.

July 2015 to 30th November 2019 Mowasalat Transport Company
(Doha Qatar) DESIGNATION: Shift Support Agent MT PSV Operations

DUTIES: Overseeing shift operations allocating buses to drivers, dispatching, monitoring the bus movements, and attending to passenger requests. Making incident reports, advising drivers on any duty changes, and performing all operational duties as per the company policies.

July 2014 to July 2015 Mowasalat Transport Company (Doha Qatar)

DESIGNATION: Rank Support Inspector (Taxi Quality Department)

DUTIES: Inspection of Karwa Taxies at HIA Taxi Rank for Quality Assurance Standards i.e., Roof lights, Standard tariff, and general cleanness.

Tracing Passengers lost and found valuables.

Drivers Code of Conducts among other quality responsibilities.

July 2011 to July 2014 Mowasalat Transport Company

(Doha Qatar) DESIGNATION: Public Service (Psv) Bus Driver.

DUTIES: Driving (p.s.v buses) company busses ferrying members of public to different parts of state of Qatar and from capital Doha city Bus station as per the company operations policy (observing traffic rules during driving & minding about other road users, following planned crew board timings for every destination, Giving information to passengers regarding company operations as

per there transport needs and taking care of company Bus/ Buses during driving observing defensive driving, regular check- ups and reporting any defects or incidents that happens to both passengers and bus during my working hours. And observing safety/ comfortability of passengers on board during driving.

DUTIES: Inspection of Karwa Taxies at HIA Taxi Rank for Quality Assurance Standards i.e., Roof lights, Standard tariff and general cleanness.

Tracing Passengers lost and found valuables.

Drivers Code of Conducts among other quality responsibilities.

2008 to 2011 Postal Corporation of Kenya (Posta Kenya)

Nairobi DESIGNATION: Corporations Driver Scale ten (10)

Duties: Worked as State corporation driver in different department i.e., EMS (Delivery of Mails and Parcels within Kenya), Management (Driving officers on to different parts of the country while on official duties). Above all involved in daily vehicle checkups i.e., Engine oil level, tire pressure, Radiator water level. Reporting any defects detected.

2005 to 2008 G4S Security Services (K) Limited Courier Department Mombasa Kenya

DESIGNATION: Courier Heavy Driver

DUTIES: I was a courier driver in that I was involved in collecting and delivering parcels, letters, and other courier services to different destinations within Coast County and other parts of the country (Kenya)

PERSONAL ACHIEVEMENT

- More skills in Revenue and quality control inspections
- Gained experience in operational supervision duties.
- gained vehicle handling experience under different weather conditions and road surfaces,
- Meeting people of different nationalities, cultures, and religions.

DECLARATION

I hereby declare that the above-mentioned details are true and correct to the best of my knowledge and believe.

GILBERT MASINDEMASIKA