

KRYSTIAN ARIF BALLON PATINO

WITH TRANSFERRABLE VISA NOC

VALID QATARI DRIVING LICENSE

MOBILE NO. +974-71216101

xykpatino@gmail.com



PERSONAL SUMMARY

An Electronics and Communication Engineer, ISO 9001:2015 QMS Lead Auditor (IRCA Certified) with 18 years of experienced in multiple kind of Projects (Lusail and Metro Light Rail Transit, Government Buildings, Malls, Hotels, Residential Complex, High Rise Towers and Royal Palace. Knowledgeable in QAQC documentation, Asset inventory control, familiar with standards and Project management, Extensive practical knowledge of complex system build, possessing excellent client facing skills, natural problem solving and analytical skills. To be able to contribute to the development of best practices, procedures and policies within a company. I know this degree is the ticket I need to soar higher on the next level of technical leadership and in managerial areas, towards self-improvement and life success. In attaining this degree, I believe, that this would help me create a very good and reliable image on global market of Filipino brilliance, capabilities and ingenuity. Now looking further an already successful career by working for such an ambitious and expanding company.

FIXED ASSET CONTROLLER **AL-DARWISH ENGINEERING WLL**

Warehouse, Accommodations, Camps, Garage,
Commercial buildings, Carpentry,
Infrastructure and Road Project,
Residential, Rise Tower, Offices and Hotels

APRIL 2019 TO PRESENT

Job Responsibilities:

- Manages the long-term property and equipment of the company.
- Track and record all transactions related to the company's asset.
- Maintaining the record and database of asset inventory and location wise.
- Conduct timely physical inventory to validate accuracy of record and reports.
- Inspecting and investigating cases of any fixed assets loss, damage or defect may be found and preparing a report using professional approved forms.
- Working with Finance and project Finance to update monthly fixed assets registry and semi fixed asset tools matching between netbook registry and physical availability with locating and numbering, transferring locations when found moved from area to another.
- Reviewing and cooperating with finance for the writing off requests of old/damaged fixed assets by using professional forms to review and inspect each case before passing the write off request.
- Set up structure numbering of all Projects, Plants, buildings, floors, premise, porta cabins, rooms, hanger, and warehouses in a fixed assets map to show at each number/location the fixed assets log in each record.
- Preparing file for each fixed asset to show the history. Working on system for controlling the services of maintenance of fixed assets before the expiry date of warranty or guarantee. Sending reminder to Companies about nearly expiry date 2 months early before expiry.

- Inspecting for misuse of any fixed assets, working on picturing and reminders for protecting any fixed asset may need covering, cleaning, protecting or any other safety needs.

QA/QC INSPECTOR

CONCORD ELECTRICAL CONTRACTING LLC

Lusail and Metro Doha Light Rail Transit Project

MAY 2017 TO JAN 2019 (1 yr and 8 months)

Job Responsibilities:

- Carry out inspection and checking for all quality related procedures in the site and ensures activity at the site are as per approved method statement and inspection test plan.
- Conduct site inspection as per client's drawing and installation procedure.
- Prepare and Conduct material and installation inspection.
- Coordinate with the consultant's representative and Site in charge of inspection and meeting about quality problems including the closure of Non-Compliance Report.
- Attend weekly site meetings and regular QC coordination meetings concerning look ahead schedule and quality related matters and provide quality management support to Project management Team
- Monitoring Contractor's activities and Quality Management System
- Conduct surveillance inspection to ensure that re-work and potential non-compliances are avoided.
- Assist Project Management Team in enforcing and interpreting Company Standards and Specifications.
- Ensure that Contractor maintains a traceable and legible quality records at work site.
- Supporting the Engineering Staff as per Quality and Integrity of the Project and maintain contact with other disciplines for Quality Issues on site.
- Assess Contractor QC Team performance on site and share assessment report with project QC Manager.

ELECTRONIC SUPERVISOR

RADIANT ENGINEERING ENTERPRISES

Commercial buildings,
Malls, Residential, Rise Tower
Offices and Hotels

DEC 2016 TO MAY 2017 (6 months)

Job Responsibilities:

- Prioritizing workload to meet customer requirement with regard being given to emergency call outs.
- Ensuring work is carried out in a most efficient and cost-effective manner.
- Ensuring all papers/documents is completed legibly.
- Perform troubleshooting, instruct others, to quickly diagnose and repair malfunctioning systems.
- Inspect work in process and upon completion to ensure efficiency, economy and safety of operations.
- Ability to plan, assign, review, supervise and inspect the work of others, schedule facilities and staff, and coordinate work with others.

- Ability to read blueprints submitted for work permits and to conduct inspections to ensure the work proceeds in accordance with the approved planned and codes.
- Conduct thorough inspection to assure quality assurance of all work to conform on plan.
- Review of electrical construction documents, reports and technical data associated with the latest construction code and electrical standard.
- Conduct testing & commissioning.
- In-charge in the implementation of the following systems: Mechanical, Electrical, Plumbing, Fire Protection, Fire Suppression, FDAS, CCTV, BMS, Voice & Data Communications.
- Coordination of drawings with other trade and raises RFI whenever there is conflict in plan.

ELECTRONIC SUPERVISOR
ELEGANCIA HOSPITALITY GROUP

Industrial, Service company,
 Social Housing sector,
 Accommodation, Offices,
 Residential and Restaurants

NOV 2015 TO DEC 2016 (1 year)

Job Responsibilities:

- Presents daily job assignments for the day for each subordinate with daily review of progress made and evaluation of work productivity on a day-by-day basis
- Purchase supplies, ensure adequate inventory, plan budgets, prioritize purchases, prepare cost estimates and document their purchases, keep records of electrical operations
- Provides scheduling information of all outstanding work to concerned parties
- Reviews, revises and publishes schedules on a regular basis.
- Performs other duties as assigned.
- Management of manpower & materials to ensure that the project will be completed on time.
- Take care of all documentations of the project.
- Supervises corrective and preventive maintenance of electrical and mechanical equipment.
- Attend to various concerns and complaints that may arise from the day-to-day operation of the building.
- Checking & Monitoring of Preventive maintenance schedule through CMMS.
- Conduct inventory, preparation of purchase orders, and technical evaluation of various materials.
- In-charge in the implementation of the following systems: Mechanical, Electrical, Plumbing, Fire Protection, Fire Suppression, FDAS, CCTV, BMS, Voice & Data Communications.

ELECTRONIC SUPERVISOR (LOW CURRENT)
SAUDI OGER LIMITED

Operation and Maintenance
 Official Residential Complexes
 Hospitals, Hotels, Schools and Royal Palace
 Government Building and Facilities

JULY 2008 TO AUG 2014 (6 yrs)

Job Responsibilities:

- Analyze the needs of internal customers to determine system requirements and the cost of developing electronic system plans
- Perform administrative work directing, managing, coordinating, and supervising the maximum productivity of the workers in the department.
- Determine and implement resource distribution: establish work methods and performance standards.
- Ability to plan, direct, coordinate and supervise the activities of the department in an effective manner for maximum cooperation and efficiency ability to analyze, evaluate and make recommendations for needs, improvements and maximum productivity of the department.
- Responsible for the fast and accurate troubleshooting of reported faults.
- Supporting, monitoring, testing and troubleshooting all software and hardware problems.
- Resolving daily operational problems such as devices, printers, and photocopiers, fax and communication lines.
- In-charge in updating Fire Alarm system definition, software and database back up.
- Utilized planned schedule to ensure all inspections were completed in a timely manner.
- Performed Installation, inspection and serviced all fire and security alarm systems.
- Adjust, calibrates, modify circuit and components
- Maintained performance including CCTV, Paging system and TV distribution installation.
- Write technical reports and develop charts, graphs, and schematics to describe illustrate system's operating characteristics, malfunctions and deviations.
- Test on various types of electronic equipment including time distribution and receiver.
- Identify and recommend system improvements to improve technical performance
- Inspect electronics to ensure compliance with all applicable regulations and safety standards

ADMIN/TECHNICAL SUPPORT
WIRED SYSTEM

April 2006 – May 2008 (2 yrs)

Job Responsibilities:

- Responsible for all site work and with coordination with other job-related departments such as Quality Control and Operations.
- Use software to perform circuit analysis, run simulations, create schematic drawings and produce wiring diagrams
- Developing & maintaining the company IT systems, software and databases.
- Recommend modifications to existing designs and prototypes based on performance in quality tests and customer feedback
- To ensure that work will meet the finished target schedule without any effect on Quality matter.
- Prepare and submit weekly accomplishment reports.
- Provide technical support and instruction to staff and customers regarding equipment standards, and help solve specific, difficult in-service engineering problems.
- Develop and perform operational, maintenance, and testing procedures for electronic products, components, equipment, and systems.
- Prepare necessary criteria, procedures, reports, and plans for successful conduct of the program/project with consideration given to site preparation, facility validation, installation, quality assurance and testing.

SEMINARS ATTENDED

- Safety Seminar on Construction and Petrochemical Industry
- AutoCAD 2D/3D training, Networking
- Private Automatic Branch Exchange
- Seminar on Computer Networking
- Seminar on Engineering Ethics and Management
- Smart Entrepreneurial Program
- Smart 3G and Broadband Seminar
- Linux and Open Source, Wireless Fidelity, VoIP

KEY SKILLS AND CAPABILITIES

- Time management and an ability to prioritize and plan work effectively.
- Energetic, self-motivated and highly driven.
- Has a commendable and strong leadership skill.
- Flexible, willing to work on graveyard shifts.
- Team-oriented, creative, expressive individuals.
- Can work under pressure with minimum supervision.
- Welcomes opportunity to learn and undergo training.
- Receptive to coaching and maintains positive attitude and disposition under challenging task and assignments.
- Excellent analytical and critical thinking skills.
- Good English communication skills both written and verbal.

ACADEMIC QUALIFICATIONS

- Bachelor's Degree in Electronic and Communication Engineering, Notre Dame of Marbel University, 2005 - 2007
- Bachelor's Degree in Electronic and Communication Engineering, University of the Immaculate Conception, 2001 – 2005
- QMS ISO 9001:2015 Certified Lead Auditor (IRCA)

AVAILABILITY NOTICE PERIOD

- Can join immediately with NOC