MUHAMMAD SULAIMAN

Contact

📞 **+974 71278846**

✉ salmankhanqtr166@gmail.com

📍 Current: Al Wukair-Qatar

Languages

English, Arabic, Hindi, Urdu

Skills

- Communication
- Problem solving
- Leadership
- Creativity
- Safe Driving Ability

Hobbies

Travelling, Learning new things

Curriculum Vitae

Career Objective:

I want to be recognized as a competent and stalwart professional using all my potential and abilities in my field my fast-learning capabilities and understanding of the subject, help me to achieve a high standard and thus meet any challenge or demand in any given area of business. Thus, helping more in achieving higher goals.

Education:

- **10th** in 2018 from **Higher Secondary School** Kohat Pakistan.

Experience:

- ➢ 6 Months Worked Experience as a **Driver** at **New Nahrawan Trading and Contracting** in Al Wukair Qatar.
- ➢ 3 Years Worked Experience as a **Driver** at in Islamabad Pakistan.

Personal Information:

Name	:	**Muhammad Sulaiman**
Date of Birth	:	09/05/2002
Passport No	:	BL5790271
Date of Expiry	:	29/08/2026
QID No.	:	30258606603
QID Expiry	:	25/05/2025
Gender	:	Male
Nationality	:	Pakistani
Marital Status	:	Married

Duty and responsibilities:

- Transporting clients from airports to hotels and vice versa.
- Carrying out vehicle maintenance checks.
- Delivering packages to customers in a timely manner.
- Picking up office purchases or other administrative needs.
- Utilizing navigation apps to find the most optimal route.
- Interacting with clients in professional conduct.
- Working at night and on weekends.
- Maintaining an organized travel schedule.
- Ensuring that vehicles have sufficient gas and are always ready for use.
- Arranging for vehicle repairs when necessary.
- Updating monthly mileage records.
- Driving a variety of vehicles, including motorbikes, cars, buses and trucks.

Declaration:

I hereby declare that the Details given above are true to the best of my knowledge and belief. But shall be happy to provide any further details that may be necessary.

MUHAMMAD SULAIMAN