JAINLAVUDEEN RAJA MOHAMED

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# Summary of Qualifications

Dependable, hard-working public relation officer with proven record of success working on residential and large commercial building projects.

* Expertise working with a wide range of gypsum plaster interior decoration materials and equipment
* Familiarity with decoration processes from project initiation through completion
* Knowledgeable in all facets of interior design processes
* Possess leadership and human resources management skills
* Possess excellent time and project management skills
* Solid communication skills and possess trade-related math skills essential to a safe, efficient job site.

# Experience Highlights

European Art Trading – Doha, Qatar

**P.R.O, Interior Decoration Foreman**, 2017 to present

* Coordinate and direct construction workers
* Review the work progress on daily basis
* Plan ahead to prevent problems and resolve any emerging ones
* Oversee gypsum plaster interior decoration works
* Prepare internal and external reports pertaining to job status
* Analyze, manage and mitigate risks
* Review and be responsible for the labor force hours and the job time needed for completion
* Selling marble stones

Leyan Decorations Maintenance – Doha, Qatar

**P.R.O, Interior Decoration Foreman**, 2015 to 2017

* Ensure quality designing standards and the use of proper decoration techniques
* Coordinate and direct construction workers
* Manage and oversee the day-to-day decoration progress of the project on site
* Oversee gypsum plaster interior decoration works
* Prepare internal and external reports pertaining to job status
* Analyze, manage and mitigate risks

Fine Art Furniture – Doha, Qatar

**P.R.O, Interior Decoration Foreman**, 2010 to 2015

* Coordinate and direct construction workers
* Review the work progress on daily basis
* Oversee interior decoration works
* Analyze, manage and mitigate risks
* Select tools, materials and equipment and track inventory

Geaco Tradings Contracting – Doha, Qatar

**P.R.O, Interior Decoration Foreman**, 1987 to 2010

* Oversee interior decoration works
* Review the work progress on daily basis
* Coordinate and direct construction workers
* Analyze, manage and mitigate risks
* Prepare internal and external reports pertaining to job status

RAJA MOHAMED

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