

Objective

As a highly qualified architectural and interior draftsman with significant industry experience, I thrive on creative problem-solving and enjoy exposure to a variety of projects. I value the collaborative environment that this company prides itself on and am eager to contribute my qualifications, knowledge, skills, and experience to meet the needs of a growing, global-minded organization.

Brief Overview

- As an Architectural & Interior Design Draftsman with over 9 years of experience in the design and execution of a variety of public and private projects.
- Expertise in AutoCAD 2D drafting, Designing, Detailing & line modeling.
- Mainly experience in Civil and architectural drawings.
- Capable of handling Architectural Designs and Interior Designing.
- MEP, Sketch Drawing, Carpentry & Joinery Submission Drawings
- Keen interest in quick drafting, studying & self-checking drawings.
- Success in excellent communication skills with Design Engineers and Project Engineers.
- Able to learn and retain new skills quickly from a variety of sources and show potential to work with limited supervision.
- Knowledge of software like AutoCAD, MS Office, etc.

Career Summary

Interior FIT OUT Draftsman

Nabina Interior (Doha, Qatar)

July 2019 – Present.

- Preparing Architectural Interior Design Drawings, Shop Drawings using AutoCAD Software.
- Preparing of As Built drawings as per site conditions.
- Produce technical drawings for interior, architectural and fit-out projects, including plans, elevations, and sections.
- Draw rough sketch and detailed scale plan for building based on preliminary concept
- Preparing specification Layout Sheets and other sheets and plan interior rooms arrangement for residential and commercial.
- Provide technical support and guidance to junior draftsmen and team members.
- Assist in translating design concepts into clear, precise technical drawings.
- Ensure drawings adhere to building codes and client specifications.
- Collaborate with our architect, designers, and contractors to resolve design challenges.
- Revise and update drawings based on feedback or site conditions.
- Maintain organized documentation of design revisions and project files.

- Conduct site visits for measurements and assessments as needed.
- Visiting sites to gather information is needed.
- Ensure that all design and drawing activities are by both external and company-based standards and include any special customer requirements.
- Coordinate effectively with other team members in the technical section such as Technical Team/Managers, Purchase Team, Estimation Team & QS for the Projects.
- Coordinate structural and MEP drawings about Architectural drawings.
- Responsible for providing full details in preparing shop drawings for fabrication and interior sitework.
- Making changes to the technical drawings and drafts based on the feedback provided by the Engineers and Architects.
- Finalizing & adjusting specifications in drawings as per client requirements.

Interior FIT OUT Draftsman

Pure Art Interiors & Architecture (Doha, Qatar)

August 2018 – July 2019.

Project: Al Thani Palace Al Kharaitiyat, Doha

- Prepare detailed 2D and 3D drawings using AutoCAD based on specifications and project requirements.
- Collaborate with engineers and architects to ensure design intent is accurately represented.
- Review and revise drawings as necessary based on feedback from team members and project stakeholders.
- Maintain organized records of project files and revisions for future reference.
- Stay updated on industry trends, software updates, and best practices to enhance drafting processes.
- Implement and maintain drafting standards, processes, and tools to enhance efficiency and accuracy.
- Participate in team meetings to discuss project progress and identify areas for improvement.
- Visits job sites to gather data needed to complete designs.
- Preparation of power distribution and lighting layout.
- Meeting with architects, designers, and engineers to discuss design ideas.
- Developing product designs from scratch.
- Details of different parts of Section and Elevation.
- Ensuring product designs meet required safety and structural standards.
- Generating Solid and Surface CAD models using AutoCAD software.
- Blending technique and aesthetics to create final designs.
- Presenting various design perspectives for construction improvements and adaptations.

Interior FIT OUT Draftsman

Nabina Interior (Doha, Qatar)

June 2016 – August 2018

- Design plans using computer-aided design (CAD) software.
- Work from rough sketches and specifications created by engineers and architects.
- Preparing of architectural & structural shop drawings.
- Preparation of as built drawings as per site modifications.
- Coordinating with Project Manager/Project Coordinator/Quantity surveyor.QA/QC dept. to ensure specification, BOQ and drawings.
 - Preparing doors & windows schedule.
 - Preparing landscape drawings.
 - Preparing cutting list & Quantity for order Marble/Ceramic.
 - Preparing detail drawings:
 - Detail of different part of Section and Elevation.
 - Swimming pool details
 - Bath and kitchen details
 - Staircase and Baluster details
 - Roof finishing details

Architectural Draftsman

Salman Engineering & Consulting (Doha, Qatar)

March 2015 – 2016

Project: Independent Villa, Commercial & Residential Apartment

- Assist in the creation of architectural plans/ drawings.
- Work both alone and alongside Architects to ensure the drawings provided a concise description of the building/ space desired.
- Coordinate building materials with other agencies Help create proposals for residential.
- Work within various internal departments to complete projects.
- Ability to prioritize and handle multiple drafting projects.

Architectural Draftsman

Swagruha Construction (India)

September 2013 – 2014

- Design plans using computer-aided design (CAD) software.
- Preparing doors & windows schedule.
- Assist in the creation of architectural plans/ drawings.

Soft Skills

- Strong attention to detail and accuracy in work.
- Effective communication skills, both written and verbal.
- Ability to work collaboratively in a team-oriented environment.
- Willingness to learn and adapt to new challenges.
- Problem-solving mindset with the ability to think creatively to overcome design challenges.

Technical Skills

- Advanced skills in AutoCAD software for drafting and design.
- Technical drawing.
- Architectural drafting.
- Shop drawings.
- Elevations.
- As-Built drawings.
- Sketch.
- CNC design.
- Structural layout.
- Construction detailing.
- HVAC
- Assembly drawings.
- Fabrication drawings.
- Material knowledge
- Building codes
- MS office,

Education

- Diploma in Civil Engineering State Board Technical Education Training (SBTET) Ind.
- Board of Intermediate Education Vocational Construction Technology (C&T) Ind.
- Secondary High School 10th From Brilliant Convent High School, Tandur Hyderabad.

JOB ROLE AND RESPONSIBILITIES: -

- Drawing All Architectural, Structural & Interior Working Drawings IFC Drawings & Shop Drawings.
- Plan, Section & Elevation Detail Drawings & Detailing, 3d Elevation's
- Drawing Electrical Drawings Drawing, Scaling, Saving & Printing of All Building Services Drawings.
- Obtain and Assemble Data to Complete Architectural Designs and visit job Sites to Compile Measurements as Necessary.
- Draw Rough and Detailed Scale Plans for Foundations, Buildings, and Structures, Based on Preliminary Concepts, Sketches, Engineering Calculations, Specification Sheets, and Other Data.
- Layout and Plan Interior Room Arrangements for Commercial Buildings, Using Computer-Assisted Drafting (Cad & View.)
- Represent Architect on the Construction Site, Ensuring Builder Compliance with Design Specifications and Advising on Design Corrections, Under the Architect's Supervision.
- Producing and Enhancing the Work with My In-Depth Technical Knowledge and uniform Presentation Standards. Understanding of Local Construction Practices & Highest Quality of Drafting.
- Carrying Out Technical & Drafting Reviews.
- Preparation of Drawings from the Concept Design Stage to the Final Stage, Presentation Drawings, and Working Drawings for Construction.
- Preparing Architectural Working Drawings of Plans, Sections, and elevations of Residential Villas, Multi multi-story buildings, and Apartment Buildings.
- Preparing Detailed Shop Drawings for All Types of Staircases with Finishing Detail, Handrail Detail, and Fixation Detail.
- Preparing Details of Toilets, Washrooms, Kitchens, and Flooring Layout and Ceiling Layout

PERSONAL PROFILE: -

- Name: Syed Khaled
- Father's Name: Syed Ibrahim
- Date of Birth: 22-10-1990
- Sex: Male
- Marital Status: Married
- Nationality: Indian
- Religion: Islam
- Languages Known: English, Urdu, Hindi & Arabic
- Postal Address: Old Airport Street.

PASSPORT DETAILS:

- Passport No: W3751875
- Q.I.D NO: 28935624877
- Visa Status: Transferable

DECLARATION

I hereby declare that all the information furnished above is true to the best of my knowledge.