



## Muhammad Gulbaz

### Objectives

Dedicated and safety-focused trailer driver with over 17 years of experience in long-haul and regional transportation. Proven ability to deliver goods on time, maintain excellent vehicle condition, and adhere to all traffic and safety regulations. Skilled in managing schedules, completing detailed logs, and providing top-tier customer service.

### Professional Experience

#### **Logistic Assistant/Data Entry Operator**

**11/2024-till to date**

Baladna Super Stores

Doha Qatar

- Maintain accurate inventory records and stock levels.
- Input and update data in company databases with high accuracy.
- Process customer transactions and manage cash handling.
- Assist customers with inquiries and ensure smooth store operations.
- Generate reports on sales, stock movement, and purchases.
- Coordinate with suppliers for order placement and deliveries.

#### **Trailer Driver**

**03/2023-10/2024**

Ahmed Jaffer & Company Logistics (AJCL) Karachi Pakistan

- Transport goods across various location, ensuring on-time deliveries while adhering to safety regulations.
- Conduct pre-trip and post-trip vehicle inspections to ensure roadworthiness.
- Maintain accurate logs in log register & logging devices compliance with regulations.
- Handle loading and unloading of goods while securing cargo to prevent damage during transit.
- Communicate with dispatchers and clients to ensure smooth delivery processes.
- Adhere to fuel efficiency and safe driving practices to reduce operational costs.

#### **Truck Driver**

**02/2017 - 02/2023**

Al Rehmat Orange Factory Bhalwal Pakistan

- Drove various types of trailers, including dry vans and flatbeds, across regional and local routes.
- Assisted with cargo handling and ensured proper weight distribution for safe transport.
- Conducted routine maintenance checks and reported vehicle issues promptly.
- Provided excellent customer service by maintaining professionalism and timely communication.

#### **Facilities Management Assistant**

**02/2015-01/20 17**

Shaheen Airport Services

Lahore Pakistan

- Assisted in daily facility operations, ensuring all maintenance & repair tasks were completed on schedule.
- Coordinated with vendors & contractors for routine & emergency repairs.
- Managed office supplies, furniture setup & workspace reconfigurations.
- Conducted facility inspections to identify & resolve safety & maintenance issues.
- Supported environmental health & safety compliance, ensuring adherence to local regulations.
- Bowser Driver for refueling & defueling process

### **Skills:**

- Valid Qatar HTV driving License with endorsements
- Excellent knowledge of regulations and safety procedures
- Route planning and GPS navigation
- Preventive vehicle maintenance and troubleshooting
- Loading and unloading procedures
- Strong time management and communication skills
- Logbook and ELD compliance
- Ability to lift heavy cargo and secure loads properly

### **Education:**

Bachelor	2016	BA	General	Allama Iqbal Open University Islamabad Pakistan
Intermediate	2012	FA	General	Allama Iqbal Open University Islamabad Pakistan
Matric	2005	SSC	Arts	Board of Intermediate & Secondary Edu Sargodha Pakistan

### **Professional Qualifications**

2005	7342	ACC-512C-BHL	A	Al-Karam Computer Institute MS Office (Word, Excel, Power Point & In page)
2006	531	GIC/BLW/SC/CCA/06/210	A	Diploma of Information Technology PBTE Lahore Pakistan
2021	08958	0076-LSCM-0968	A	Diploma in Logistics Supply Chain Management from MIIM Islamabad

### **Personnel Details:**

Email: muhammadgulbaz045@gmail.com

Mobile No. +97477826860

Date of Birth: 22.05.1989

Passport No: AB4737823

**Holding Valid HTV Qatar Driving License**