



# SAFI ULLAH AKHTAR GUL

Professional Driver

Doha - Qatar

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[in https://linkedin.com/in/badsha-khan](https://linkedin.com/in/badsha-khan)

## Objective

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Dependable and safety-conscious professional driver with over 2 years of experience operating a variety of vehicles in compliance with traffic laws and regulations. Skilled in vehicle maintenance, route planning, and providing efficient transport services. Adept at maintaining confidentiality, ensuring passenger safety, and delivering excellent customer service. Fluent in English with strong communication and problem-solving skills. Seeking to contribute to the Organisation mission by providing reliable and professional driving services.

## Experience

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- **Driver & Junior Accountant**  
Saadnaeem Renting Equipment's Qatar | April 2022 - Present
  - **Safely operated** company vehicles to transport personnel, documents, and goods to various locations, including airports, government offices, and project sites.
  - **Conducted daily vehicle inspections** (tires, brakes, engine oil, etc.) to ensure roadworthiness and arranged for minor repairs as needed.
  - Maintained accurate records of mileage, fuel consumption, and vehicle maintenance.
  - **Ensured vehicles were clean, well-maintained, and serviced regularly.**
  - Planned and followed the most efficient routes to ensure timely arrivals
  - **Maintained confidentiality** while handling sensitive information.
  - Assisted with **administrative tasks**, financial data entry, invoicing, and account reconciliation.

## Education

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- **GPG College Dargai Malakand - Pakistan | May 2019**  
High School Certification (FSc)

## Skills

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- Safe Driving, Qatar roads & traffic Law Adherence
- Basic vehicle maintenance and troubleshooting
- Excellent Communication & interpersonal Skills
- Strong time Management & Organisational Skills
- Ability to work under pressure and maintain focus
- Administrative and Clerical Skills (Proficient in MS Office suite)
- Flexible and Adoptable
- Excellent Customer services skills

## Certification

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- Valid Qatar Driving licence
- CPR, AED and First Aid
- Defensive Driving Course

## Languages

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- Fluent in English, Urdu, Pashto (Oral and Written) and Basic Understanding of Arabic.

## Achievements

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- Maintained a 100% accident-free driving record over 2 years.
- Recognized for exceptional punctuality and reliability in previous roles.
- Successfully reduced vehicle maintenance costs through proactive maintenance and repairs.