

Muhammad Atiq

Site Supervisor-Civil

Contact

Doha Qatar
atiqawan5003@gmail.com
+97433445102

Education

Intermediate certificate
AutoCAD
REVIT BIM

Key Skills

Project Supervision
Utility Management
Road Construction
Safety Compliance
Team Leadership
Problem solving
AutoCAD & GIS knowledge
Time Management
Construction layout & marking

Driver's license

Valid Qatari Driving
License
Valid Pakistani Driving
License

Languages

English
Arabic
Urdu
Hindi
Punjabi

Summary

A highly skilled professional with 8 years' combined experience in land surveying and civil supervision. Proficient in AutoCAD for precision design and surveying, complemented by robust civil project management expertise. Demonstrates a strong track record in enforcing safety, quality, and timelines. Adept at collaborating with multidisciplinary teams to deliver efficient, cost-effective infrastructure solutions and innovative project improvements, consistently exceeding expectations.

Projects

Duration: February 2022 – August 2023

Position: Site Supervisor

Project: North Field East Agriculture & Landscaping Project Ras Laffan Industrial City

Company: AG Middle East, Amico Contracting

Main Contractor: CTJV

Client: Qatar Energy

Duration: September 2023 – January 2025

Position: Site Supervisor

Project: Ras Laffan Petrochemical Project (RLPP)

Company: Amico Contracting, Black Brick Contracting Company

Main Contractor: Qatar Engineering & Construction Company (QCON)

Client: Chevron Phillips Chemical, Qatar Energy

Duration: April 2021 – January 2022

Position: Site Supervisor

Project: Agriculture & Landscaping Green Field RLIC

Company: VERDE Landscaping & Gardening

Main contractor: Descon Engineering Qatar

Client: Qatar Energy

Duration: May 2016 – January 2021

Position: Site Surveyor

Project: Construction of Khalifa Street and TV Roundabout Upgrading.

Company: Boom Construction Company

Consultant: ASHGHAL

Responsibilities

. Supervision of Civil Construction Activities

Oversee and coordinate all civil works, including excavation, foundation laying, structural works, backfilling, and concrete pouring. Ensure that construction activities are carried out as per approved drawings, project specifications, and industry standards. Monitor site progress, ensuring timelines are met while maintaining quality and safety.

. Compliance with Health, Safety, and Environmental (HSE) Standards

Enforce strict adherence to HSE regulations, ensuring a safe work environment for all personnel. Conduct site inspections to identify and mitigate potential hazards. Ensure workers are equipped with appropriate personal protective equipment (PPE) and follow proper safety protocols.

. Coordination with Project Teams and Contractors

Collaborate with engineers, project managers, and subcontractors to ensure smooth execution of civil works. Conduct regular meetings to discuss progress, challenges, and solutions for on-site issues. Ensure proper communication between stakeholders to align construction activities with project goals.

. Quality Control and Assurance

Conduct inspections and quality checks to ensure compliance with project specifications, codes, and industry best practices. Identify defects, recommend corrective actions, and ensure proper rectifications are implemented. Maintain detailed records of inspections, tests, and material approvals.

. Material Management and Resource Allocation

Supervise the procurement, handling, and storage of construction materials to prevent delays and wastage. Ensure materials used meet project specifications and quality standards. Optimize workforce and equipment allocation to maintain efficiency.

. Documentation and Reporting

Maintain accurate daily progress reports, work permits, inspection records, and site logs. Prepare and

submit reports on work progress, delays, and any technical issues encountered. Ensure proper documentation for handover and project close-out procedures.

. Problem-Solving and Decision-Making

Address on-site technical challenges and coordinate with engineers for quick resolutions. Proactively identify potential risks and implement mitigation strategies. Make informed decisions to prevent project delays while maintaining compliance and safety.

A Site Civil Supervisor in the oil and gas sector plays a crucial role in ensuring the safe, efficient, and high-quality execution of civil construction activities. Their expertise in supervision, compliance, and coordination is essential for the successful completion of projects in this high-risk industry.

. Conducting Land and Site Surveys Perform topographic, boundary, and construction surveys using advanced surveying instruments such as Total Stations, GPS, and digital levels. Conduct preliminary site assessments to determine land contours, elevations, and existing structures.

. Data Collection and Analysis

Gather precise field data and process it using surveying software to create detailed maps, site layouts, and project blueprints. Ensure the accuracy of survey data by cross-verifying field measurements with design specifications.

. Setting Out and Alignment Control

Mark reference points and grid lines to guide construction activities, ensuring alignment with project drawings and specifications. Establish accurate levels, grades, and benchmarks for excavation, foundation, roadworks, and structural elements

. Quality Assurance and Compliance

Ensure all surveying activities comply with project specifications, industry standards, and local regulations. Verify the accuracy of as-built surveys and prepare reports for project documentation. Conduct periodic inspections to assess survey accuracy and make necessary adjustments.

. Documentation and Reporting

Maintain detailed records of survey measurements, site observations, and field sketches. Prepare technical reports, survey maps, and CAD drawings for project documentation and approvals. Update and archive survey data to support

future project modifications or expansions.

Trainings

- HSE induction
 - Confined space
 - Scaffolding inspection
 - TI & TBT
 - LMRA (Last minute risk assessment)
 - H2S (Hydrogen sulfide) Awareness
 - Defensive Driving
 - Heat stress
 - Line of fire
 - Power tools
 - Manual handling
 - Mans machines interface
 - Safely excavation
 - Biological hazards
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References

This CV is a true and accurate representation of my qualifications and experience. References are available upon request.

Signature_____

